

11 February 2016 at 7.00 pm

Conference Room, Argyle Road, Sevenoaks  
Despatched: 03.02.16



# Economic & Community Development Advisory Committee

## Membership:

Chairman, Cllr. Hogarth; Vice-Chairman, Cllr. Abraham  
Cllrs. Barnes, Mrs. Bosley, Dr. Canet, Esler, Krogdahl, Lake, Maskell, Pearsall,  
Raikes and Scott (formerly Rosen)

## Agenda

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b> To agree the Minutes of the meeting of the Committee held on 24 September 2015, as a correct record	(Pages 1 - 6)	
2. <b>Declarations of Interest</b> Any interests not already registered		
3. <b>Actions from Previous Meeting</b>	(Pages 7 - 8)	
4. <b>Update from Portfolio Holder</b>		Councillor Hogarth
5. <b>Referrals from Cabinet or the Audit Committee (if any)</b>		
6. <b>Dunton Green Community Development Officer's Update</b>	(Pages 9 - 20)	Kelly Webb Tel: 01732 227474
7. <b>Community Plan Public 2016-19 Public Consultation Draft</b>	(Pages 21 - 82)	Lesley Bowles, Alan Whiting Tel: 01732 227335/227446
8. <b>Community Safety Strategic Assessment Presentation</b>	(Pages 83 - 84)	Lesley Bowles, Kelly Webb Tel: 01732 227335/227474

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|-----|---|-------------------|---|
| 9.  | <b>Community Safety Strategy and Action Plan - Quarter 2 update</b> | (Pages 85 - 110)  |   |
| 10. | <b>Community Grant Scheme Draft Allocations 2016/17</b>             | (Pages 111 - 132) | Lesley Bowles,<br>Hayley Brooks<br>Tel: 01732 227335/<br>227272 |
| 11. | <b>Work Plan</b>  | (Pages 133 - 134) |   |

**EXEMPT INFORMATION**

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227247 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).

**ECONOMIC & COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**

Minutes of the meeting held on 24 September 2015 commencing at 7.00 pm

Present: Cllr. Hogarth (Chairman)

Cllr. Abraham (Vice Chairman)

Cllrs. Barnes, Mrs. Bosley, Esler, Krogdahl, Lake, Maskell, Raikes and Rosen

Apologies for absence were received from Cllrs. Dr. Canet and Pearsall

Cllr. Eyre was also present.

10. Minutes

Resolved: That the Minutes of the meeting held on 25 June 2015, be approved and signed by the Chairman as a correct record.

11. Declarations of Interest

No additional declarations of interest were made.

12. Actions from Previous Meeting

The actions were noted.

13. Update from Portfolio Holder

The Portfolio Holder and Chairman introduced Emily Haswell the Economic Development and Property's team's new Economic Development Officer. Aisha Bello was the Project Programme Officer and recruitment for a Construction Project Manager would be taking place.

The Portfolio Holder advised that he had attended meetings with Community Safety Partners, most recently with Kent Fire and Rescue Service. An emergency flood prevention exercise took place with Town and Parish Councils, particularly those who were situated in Eden, Darent and Medway areas.

14. Referrals from Cabinet, and Advisory Committees or the Audit Committee

The Chairman referred Members to the the Planning Advisory Committee referral, which asked the Committee to agree a joint working group of 6 Councillors, looking at the protection of employment land especially with regard to the Swanley and Hextable Area Action Plan (AAP).

Resolved: That Councillors Hogarth, Maskell and Raikes be appointed to the joint working group.

**Agenda Item 1**  
**Economic & Community Development Advisory Committee - 24 September 2015**

15. Budget: Review of Service Dashboards and Service Change Impact Assessments (SCIAs)

The Chief Finance Officer advised that the report before the Committee was the second stage of the budget process and would be presented to all Advisory Committees. The first stage had been the 'Financial Prospects and Budget Strategy' report which had been reported to Cabinet on 17 September 2015. The purpose of this report was to ensure that all Members of the Advisory Committees had a role to play in the governance of the Council and the budget decision making process and to make suggestions to Cabinet on growth and savings ideas for the services within their terms of reference.

The main message was that this should be a significant step towards the Council becoming financially self-sufficient. The 10-year budget at Appendix F to the report, included no Revenue Support Grant (RSG) from 2016/17 and no New Homes Bonus (NHB) from 2019/20. In practice it was likely that some funding would still be received from these sources in the near future but the amounts were unknown. The Financial Prospects report had recommended that any amounts that were received were placed into the Financial Plan Reserve which could be used to support the 10-year budget by funding invest to save initiatives and support for the Property Investment Strategy. Using the funding for these purposes would result in additional year on year income that was not impacted by Government decisions.

Members had agreed the last 10-year budget in February and the changes that had been made since then included:

- Rolling the 10-year budget on for one year and updating base figures.
- Removing reliance on RSG
- Reducing the Council Tax increase assumption to 2% for all years
- Reducing fees and charges inflation to 2.5% for all years
- Reducing pay award inflation to 1% for 4 years
- Including income from PIS for the first time of £500k from 16/17, £700k from 18/19, £800k from 23/24
- Savings of £500k in 16/17 and then £100k pa for all future years

The current list of growth and savings proposals was £52,000 short of the £500,000 target (if all of the proposals were accepted), and Members were therefore being asked for further suggestions for growth and savings ideas. He further reminded Members that that £5.3m had been saved from 2011/12 to 2016/17 (113 items) and there had been over £10m of savings since 2005/06.

Members reviewed Appendix D which contained the growth and savings proposals put forward by the Portfolio Holders and Chief Officers, and the Service Change Impact Assessments (SCIAs) in Appendix E. Members also considered and gave individual answers to the following five questions:

- a) What services should the Council invest more in?
- b) What services should the Council disinvest from?
- c) What services work well?
- d) What services don't work well?

e) What issues would you like Cabinet to take into account?

The Chief Finance Officer summarised the views put forward and Members considered whether there was anything they wanted taken forward as potential growth or savings suggestions.

In response to questions the Chief Officer Communities & Business advised that youth projects would still be provided where a need was identified by working in partnership with other organisations, the service would not be reduced. Members expressed concern that other partners would also be making savings and this could then affect the number of projects provided.

*Action 1: Chief Officer Communities & Business to provide a list of youth projects that had been run for the previous 3 years.*

#### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

The Chairman moved that the views on the growth and savings proposals identified in Appendix D, applicable to the Advisory Committee be agreed. The motion was put to the vote and it was lost.

It was moved and duly seconded that the savings proposal for a reduction in contributions to youth projects subject to no reductions in the service be agreed.

The motion was put to the vote and it was

Resolved: That

- a) the growth proposal identified in Appendix D applicable to the Advisory Committee (SCIA 3 Tourism) be agreed;
- b) the savings proposal identified in Appendix D applicable to the Advisory Committee (SCIA 1- Youth) be agreed, provided there was no reduction to the service; and
- c) no further suggestions for growth and savings be recommended to Cabinet.

#### 16. Economic Development Strategy Update

The Head of Economic Development and Property presented a report that updated Members on the work of the Economic Development Team and advised there would be regular updates on the Economic Strategy. Key highlights of the seven Strategic Objectives from the Economic Development Strategy and Action plan was summarised and a Broadband update was [tabled](#) which provided details of Kent County Council programmes, voucher schemes and local activities.

## Agenda Item 1 Economic & Community Development Advisory Committee - 24 September 2015

Members discussed how local people could be engaged earlier with planning applications for employment developments to ensure that they were aware the economic development aspects of proposals as often the main focus was on concerns about increased traffic and noise.

In response to questions, Members were advised that a Communications plan would be created for any improvement works coming forward to Swanley Station, Beven Place or Whiteoak Leisure Centre.

Resolved: That the report be noted

### 17. Counter-Terrorism and Security Act 2015 and the Prevent Programme

The Community Safety Manager gave a [presentation](#) which informed Members of the statutory duty of the Local Authority within the Counter-Terrorism and Security Act 2015 and the Prevent Duty. Members were advised that the Action Plan was available on the Members' Portal and the Council's [website](#). Training sessions on the Prevent Duty for Members would be held on the 27 October and 4 November 2015 and there was also an online training course that could be completed.

In response to questions, Members were advised that the Council had a statutory duty to report anything they became aware of that could lead to vulnerable people being radicalised. She advised that if there were any doubt it was always best for a person to report their concerns.

*Action 2: Community Safety Manager to circulate the link to the online training.*

Resolved: That the Counter – Terrorism and Security Act 2015 and the Prevent Programme be noted and the contents of the report be supported.

### 18. Anti-Social Behaviour Crime & Policing Act 2014

The Community Safety Manager gave a [presentation](#) which provided an update on the Anti-Social Behaviour Crime and Policing Act 2014. The Act replaced 19 pre-existing measures with 6 new measures for tackling anti-social behaviour and each of these were summarised. A report by the Police and Crime Commissioner was [tabled](#) explaining how the Community Remedy worked.

In response to a question, Members were advised that information about whether Anti Social Behaviour orders and notices were being complied with was very reliant on the public and local Parish & Town Councils, as they were the ones who were most likely to witness the behaviour before it was reported. If they were aware of this it was important to notify the relevant agency.

Resolved: That the report be noted.

### 19. Work Plan

The work plan was noted with the inclusion of youth being added to the April 2016 meeting was agreed.

THE MEETING WAS CONCLUDED AT 9.12 PM

CHAIRMAN

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<b>ACTIONS FROM THE MEETING HELD ON 24/09/15</b>			
<b>Action</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 1	Chief Officer Communities & Business to provide a list of youth projects that had been run for the previous 3 years.	<u>2013/14</u> <ul style="list-style-type: none"> <li>• Street league (football and employment education)</li> <li>• Drug outreach with Kenward Trust</li> <li>• Family Fun Days</li> <li>• e-safety</li> <li>• Bike marking kits</li> </ul> <u>2014/15</u> <ul style="list-style-type: none"> <li>• Family Fund days</li> <li>• Anti-bullying workshops</li> <li>• Graffiti project</li> <li>• e-safety</li> <li>• Kick Kent sessions</li> </ul> <u>2015/16</u> <ul style="list-style-type: none"> <li>• Family Fun Days</li> <li>• Seal Fest</li> <li>• e-safety</li> <li>• Youth engagement project (Network Rail) addressing ASB on train stations</li> </ul>	Lesley Bowles Ext: 7430
ACTION 2	Community Safety Manager to circulate the link to the online training	Email circulated with link 27/10/2015	Kelly Webb Ext: 7474

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**DUNTON GREEN COMMUNITY DEVELOPMENT OFFICERS UPDATE**

**Economic and Community Development Advisory Committee - 11 February 2016**

Report of Chief Officer Communities and Business

Status: Information

Key Decision: No

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**Executive Summary:** To inform Members of the work of the Community Development Officers for Dunton Green and the key aims of their action plan.

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**This report supports the Key Aim of Community Plan**

**Portfolio Holder** Cllr. Hogarth

**Contact Officer(s)** Kelly Webb Ext. 7474

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**Recommendation:** That Members note the report.

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**Introduction and Background**

- 1 Members agreed, at Cabinet on 6 December 2012, that a proportion of the Dunton Green Section 106 funding would be used to fund a Community Development Officer for 3 years. The project officer would work with the old and new communities to identify community needs and any specific services that should be provided. For example, youth work, provision for teenagers, social opportunities for older residents, working with new residents to bring the old and new communities together, to prevent crime and anti-social behaviour and to maintain a good local environment through community pride. Wherever possible this project would make links with other service providers to lever in additional funding for the community.
- 2 The Community Development Officers were appointed on a job share basis in June and July 2015, when the funding became available, and immediately carried out extensive community consultations. The views and needs of local residents and businesses were expressed at a range of focus groups, through consultation surveys and community meetings. The results of these enabled the development of an action plan.

## Agenda Item 6

- 3 A community steering group was established with key organisations, residents and local business being invited to attend. At the initial meeting the group established the key aims & outcomes of the project and the proposed action plan was approved.
- 4 The keys focus areas of the action plan are currently young people, older people, community safety, communication, local economy, volunteering and training and community infrastructure. A steering group meets on a quarterly basis.

### Initial Project Successes

- 5 A funding bid was submitted to the Kent Youth Diversionary Fund and a grant of £2500 was received. Initial diversionary activities have been established in the form of weekly cheerleading and hip hop dance sessions.
- 6 A funding bid was submitted to the Kent Shed Project and a grant of £3800 was approved. This project will work with isolated and vulnerable older men within the community. It will provide an opportunity for them to gain skills and produce items that can be used within the community i.e. benches, planters, etc.
- 7 A funding bid was submitted & received to purchase and install a community noticeboard at Dunton Green Train Station.
- 8 Weekly armchair exercises have been established at Hamlyn Court and have a core group of attendees.
- 9 The recruitment of volunteers to deliver a monthly lunch club for older people has begun with 6 people already signed up.
- 10 Support and advice has been offered to local businesses leading to the installation of some long awaited Christmas lights.
- 11 The recruitment of people onto two forums has begun. One specifically for older people in the community and the other for young people.
- 12 The Community Development Officers have supported Dunton Green Parish Council in their community events including the Parish Picnic. Monthly meetings are also held with the Parish Council and there is regular attendance at the Parish Council Meetings.

## Future Proposals

- 13 Further project delivery will take place with funding from the Kent Youth Diversionary Fund. This will include archery sessions being offered in the spring / summer along with sessions to help young people combat peer pressure and bullying.
- 14 The Dunton Green Shed project will be driven forward with a group of older people attending on a regular basis. A community gardening programme will be established in line with this project. It will engage with the wider community including the local primary school.
- 15 Once a full team of volunteers is recruited the monthly lunch club will be established in partnership with Age UK for older people in the community.
- 16 Local businesses will be supported in the development of an association which will give them a stronger voice locally. A project looking into the viability of a monthly farmers' market is also taking place.
- 17 A course is being arranged for young people to provide them with the skills needed to apply for jobs. The course will be delivered in partnership with Kent County Council.
- 18 The development of a Dunton Green 8 to 12's youth project is currently being investigated with a view to it being in place later in the year.
- 19 A week long health event is being organised (22 to 27 February 2016) to take place in line with National Heart Month. During the week there will be mini taster sessions of a wide range of activities along with talks and workshops.

## Key Implications

### Financial

This project is funded from Section 106 monies which were allocated for community development work as part of the West Kent Cold Store development (Dunton Green). There are no other financial implications associated with this decision.

### Legal Implications and Risk Assessment Statement.

There are no legal implications. A risk register for the programme is kept and risk assessments are carried out on an event by event basis.

## Agenda Item 6

### Equality Assessment

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups. The decisions recommended through this paper directly impact on end users. The impact has been analysed and does not vary between groups of people.

### **Appendices**

Appendix A - Dunton Green Action Plan

Appendix B - Community Newsletter

### **Background Papers:**

None

**Lesley Bowles**

**Chief Officer for Communities and Business**

Young People

Priority / Issue: The results of the consultation indicate that there is a lack of youth provision. There are currently a limited number of activities available. The consultation has also identified a need for short training courses. Youth diversionary activities have also been identified as need. Young people have indicated that they would prefer a greater variety of activities available and would prefer not only a regular group but also more occasional events.

	Action	Where it will take place	Lead	Partners	Timescale	Update - 25th January 2016
Page 18 YOUTH PROVISION	Commission regular youth provision in Dunton Green.	Pavilion, Recreation Ground,	SDC	DGPC, KCC Youth Services, House in the Basement, West Kent Extra, PlayPlace?	3 to 12 months	Due to delayed publicity for the Film Night the attendance was low. However, those that attended have signed up to be part of the Youth Forum and really enjoyed the evening. Investigations into setting up a Dunton Green 8-12's project are continuing. We hope to know the outcome of this over the next few months. The free Hip Hop Dance and Cheerleading session have taken place and the ongoing sessions have now started. The Kent County Council Detached Youth Project has now resumed and will be taking place in the Pavilion car park 6 til 8pm every Monday. A meeting has taken place with Play Place who will be delivering a 6 week programme for young people. This will start on Monday 1st February.
	Work with partners to obtain equipment required for youth provision and make use of storage space within Pavilion.	Pavilion	SDC	DGPC, KCC Youth Services, West Kent Extra, House in the Basement, PlayPlace?	3 to 12 months	Equipment and storage is discussed as part of the planning for each project.
	Explore options to improve the current youth activities in particular their publicity and outreach.	Pavilion, Recreation Ground,	SDC	KCC Youth Services, West Kent Extra, Kick Kent	3 to 12 months	The KCC Detached Project has now resumed in Dunton Green. We are hoping to get some publicity out in the next few weeks. Play Place will be delivering their project on Monday evenings starting on Monday 1st Feb for 6 weeks. A poster has been drawn up and both SDC and DGPC will be assisting with publicising.
Page 19 COMMUNICATION	Work with youth providers and young people to establish and develop a Youth Forum or Youth Ambassadors to ensure services remain a high standard and assist in engaging with young people.	SDC/Pavilion	SDC	KCC Youth Services, West Kent Extra, DG Primary School.	Jan 15- Ongoing	We have been collating a list of young people that are interested in joining our new forum. However, now that the detached project is resuming we hope to engage with more young people through this stream.
	Provide a youth magazine or newsletter to promote youth activities every 3 months. Alternate it each time to target different age ranges. Ensure this is distributed to the Steering Group for comment prior to release.	SDC/Pavilion	SDC	DG Primary School, Studio Print (SDC), Welcome Printing Dunton Green, West Kent Extra.	Dec 15-Ongoing	A community newsletter was distributed alongside the Parish Newsletter just before Christmas. Now that the project has been introduced to the community we will make use of a page in the parish newsletter going forward.

Older People

Priority / Issue: The consultation has identified that there is currently very little service for older people in Dunton Green. There are pockets of activities but they are only accessed by small regular members and are mainly aimed at older women. There is a real service gap for older men.

		Action	Where it will take place	Lead	Partners	Timescale	Update - 25th January 2016
SERVICE PROVISION	Page 14	Commission services to provide activities for older people.	SDC/Pavilion	SDC	AgeUK, West Kent Extra, Other partners to be explored.	3 to 12 Months	The armchair exercises are now regularly taking place at Hamlyn Court with 7 people regularly attending. We are working with the instructor to increase participation in these sessions. We have had interest from 6 people who would be happy to volunteer for the Lunch Club. One of which has expressed an interest in becoming the Co-ordinator. The recruitment of volunteers will continue to ensure a good team is established. We will then liaise with Age UK to organise training.
		Investigate activities to support older men in the village.	SDC/Pavilion	SDC	AgeUK, Sevenoaks Mind, Police, Hamlyn Court	Jan 16- Ongoing	The funding bid to the Kent Shed project has been successful. We have been awarded £3800. We are organising walking football for the health event in February with a follow up course to take place if the demand is there.
		Work with partner agencies to identify 'lonely' or vulnerable older people and signpost to relevant services.	SDC/Pavilion	SDC	AgeUK, Community groups, Sevenoaks Minds	Ongoing	As part of the Kent Shed project we will be engaging with older men. There is currently very little provision for older men. Once the lunch club is established we will work with Age UK to identify and support older people to attend the club.
		Support Hamlyn Court and signpost to services available to residents.	Hamlyn Court	Hamlyn Court	Moat Homes	Ongoing	Armchair exercise classes are now taking place with 7 people regularly attending. We are working with the instructor in increase participation.
		Identify possible transport to support the mobility of older people.	SDC/Pavilion	SDC	AgeUK, Imago	6 to 12 Months	Upon further research it is clear that some older people are unaware of the services already available to them such as Sevenoaks Volunteer Transport Group 01732 458931 & Dial 2 Drive (VAWK) 0300 777 1200. We will be signposting residents to these services at every opportunity.
COMMUNICATION		Develop a forum for older people to keep services to high standard.	SDC/Pavilion	SDC	AgeUK	Feb-16	The first older people's forum was held on Wednesday 9th December. 6 people attended and 3 people signed up to the forum.

Community Safety

Priority / Issue: The survey has identified that just over 25% of young people only feel safe when they have a friend or family member with them. We have also been made aware of reports of anti social behaviour in and around the play area and station.

	Action	Where it will take place	Lead	Partners	Timescale	Update - 25th January 2016
ANTI-SOCIAL BEHAVIOUR	Continue to support any Dunton Green Task & Finish Groups run by the Community Safety Unit at SDC.	SDC/Pavilion	SDC	DGPC, Police, KCC Youth Services, Housing Association	Ongoing	The Dunton Green Task and Finish Group has now concluded and completed all actions including young people being visited by Police and partner agencies. Further task groups can be set up if issues arise.
	Work closely with the SDC Community Safety Unit to address any rumours of Anti Social Behaviour including those on social media i.e. Facebook.	SDC/Pavilion	SDC	SDC, DGPC, Police	Ongoing	This will take place as and when any issues arise.
YOUNG PEOPLE	Work closely with Dunton Green Primary School to deliver diversionary workshops and activities.	SDC/Pavilion	SDC	SDC, Dunton Green Primary School, SDC Community Safety Unit.	Ongoing	Following the success of the first Reform, Restore and Respect workshop that was delivered to Year 6 students at Dunton green Primary School we have discussed the possibility of having a second session to year 5 students later in the year.
	Deliver diversionary activities for older young people i.e. those at secondary school & college.	SDC / Pavilion	SDC	SDC, Local Secondary Schools, SDC Community Safety Unit.	Ongoing	Following the successful bid to the Youth Diversionary Fund we have offered a Dance and Cheerleading taster session which is now running as an ongoing course. We will be offering Archery sessions in the spring and hope to deliver the Reform, Restore & Respect session at Dunton Green Primary.

Communication

Priority / Issue: The way in which we communicate with residents was explored in the consultation. Current events, activities and services are currently advertised in a number of different places making it hard for residents to find out the full list of services available to them.

	Action	Where it will take place	Lead	Partners	Timescale	Update - 25th January 2016
TARGET GROUPS	Identify the most effective way to contact and communicate with young people.	SDC/Pavilion	SDC	KCC Youth Services, West Kent Extra, Kick Kent, Housing Association	3 to 12 Months	We have produced a distribution list to record the contact details of young people that are interested in attending future activities.
	Identify the most effective way to contact and communicate with older people.	SDC/Pavilion	SDC	AgeUK, Local Community Groups, Housing Association	3 to 12 Months	We have produced a distribution list to record the contact details of older people that are interested in attending future activities.

GENERAL	Community Development Workers to provide written report for DGPC meeting.	SDC/Pavilion	SDC	DGPC	Ongoing	A written report is submitted to DGPC prior to the Parish Meetings. Where possible the Community Safety Manager attends. There was attendance at the January meeting.
	Work with DGPC to develop website and social media	SDC/Pavilion	DGPC, SDC	DGPC	Ongoing	The DGPC Facebook page has now be developed and has gone live. A meeting is set for 20th January to discuss the Parish website.
	Explore options to provide residents with a 'one stop shop' of information relating to events and activities in Dunton Green.	SDC/Pavilion	SDC	DGPC	3 to 12 Months	No update at this time.

**Local Economy**

<b>Priority / Issue:</b> Businesses are a hub for the community of Dunton Green and it is important to ensure they are supported to continue to deliver what the community needs.						
	<b>Action</b>	<b>Where it will take place</b>	<b>Lead</b>	<b>Partners</b>	<b>Timescale</b>	<b>Update - 25th January 2016</b>
BUSINESS SUPPORT	Provide local businesses with contacts in the SDC Economic Development and Property Team who can give advice and support on developing their business.	Dunton Green	SDC	DGPC, SDC	Ongoing	After a considerable amount of work the Christmas lights were a success and the equipment and process is in place for next year. A meeting has been set with all the business for 2nd February with a view to establishing an association. To date 5 businesses have confirmed attendance.
	Encourage owners to engage with community.	Dunton Green	Businesses	Businesses, DGPC,	Ongoing	A meeting is taking place with Jason from Bojangles and Bob Taylor (Farmers Market Association) to progress the plans for a farmers market.

**Volunteering and Training**

<b>Priority / Issue:</b> The consultation has identified that more than 60% of residents would like to volunteer in their community, more than 23% have skills they would like to share and more than 50% would be						
	<b>Action</b>	<b>Where it will take place</b>	<b>Lead</b>	<b>Partners</b>	<b>Timescale</b>	<b>Update - 25th January 2016</b>
TRAINING	Identify suitable training / educational classes in line with those identified in the Consultation. Explore options to implement these.	SDC/Pavilion	SDC	Local businesses / organisations, West Kent Extra	Ongoing	We hope to deliver a 'work ready' course in the spring providing young people with the skills to prepare for looking for work. Dunton Green Primary have offered the use of their classroom and laptops should we need it.
	Develop and promote the skill share database of the community as identified in the consultation.	SDC/Pavilion	SDC	DGPC, Local community groups	Ongoing	No update at this time.
VOLUNTEERING	Work with KCC Youth Services to recruit and train local volunteers to deliver youth projects.	Pavilion	SDC	KCC Youth Services, DGPC	Dec 15- ongoing	This will be publicised once the youth work has started to engage with parents and community volunteers
	Develop plan to encourage community volunteering for local projects.	SDC/Pavilion	SDC	West Kent Extra, Imago	Ongoing	In partnership with AgeUK we are currently recruiting volunteers for the Older People's Lunch Club.

Community Infrastructure

Priority / Issue: Through consultation with a variety of community groups and individuals the issue of transportation and lack of regular bus service through the village has been highlighted. Residents are often unable to travel to local doctors surgeries. Evening and weekend bus services are even more limited. Parking was also raised by residents as a concern including the access to and from the Pavilion. Additionally the appearance of the village was raised by a number of residents.

	Action	Where it will take place	Lead	Partners	Timescale	Update - 25th January 2016
TRANSPORT	Investigate the bus service in and around Dunton Green. Establish if a revision to bus timetable & route is possible.	SDC/Pavilion	SDC	Bus provider, Community bus providers i.e. AgeUK	3 to 12 months	Following the discussion at the older people's tea and coffee drop in transport is still an issue in the community. We will be looking into this action point in due course.
	Explore other transport options available to enable us to signpost vulnerable people to those services.	SDC/Pavilion	SDC	DGPC, AgeUK, Other voluntary groups.	6 to 12 months	It is clear that some older people are unaware of the services already available to them such as Sevenoaks Volunteer Transport Group 01732 458931 & Dial 2 Drive (VAWK) 0300 777 1200. We will be signposting residents to these services at every opportunity.
	Enquire with the South-Eastern and Network Rail services about some of the issues raised by residents. These include tickets machines, oyster availability, community noticeboard, etc.	SDC/Pavilion	SDC	South-Eastern and Network Rail services, DGPC	3 to 6 months.	We have been successful in our bid to install a community noticeboard at the station. The board has been ordered. The lead in time for it to be built and delivered is approximately 3 months.
PARKING	Address parking issues raised by residents in Dunton Green.	SDC/Pavilion	SDC	DGPC, Businesses, KCC Highways.	3 to 12 months	Particular areas have not been identified. If they are they will be passed onto SDC Parking Team and Parish Council, but there are limited actions to take forward.
LOCAL ENVIRONMENT	Investigate the possibility of a community gardening programme to include community allotment, flowerbeds and other green spaces	Dunton Green	SDC	DGPC, School, Scouts	3 to 12 months	Once established the Kent Shed project will work within the community developing large planters and benches. Dunton Green Primary School are on board to be part of the programme as it will assist them in gaining Eco-School Status. A competition organised by the Chronicle has been entered to win a community garden by Coolings Garden Centre.
	Look to engage with local groups and Dunton Green Primary School to encourage local project groups to include community gardening, litter picking, etc.	Dunton Green	SDC	DG Primary School, Local Community Groups, KCC Youth Services	3 to 12 months	As previously mentioned the Primary School are on board to support the gardening project. They are also supporting the Health Event being held in February. They are keen to work with us going forward.

General

Agenda Item 6

Priority / Issue: Other areas picked up by the survey						
	Action	Where it will take place	Lead	Partners	Timescale	Update - 25th January 2016
ACTIVE LIVING	Work with health professionals to deliver workshops to promote healthy eating/living.	Dunton Green	SDC	DGPC, SDC	Ongoing	A community health week is being organised in line with National Heart Month. It will run from the 22nd to 26th February culminating in a day of activities on the 27th. During the week there will be mini taster sessions of a wide range of activities along with talks and workshops.
	Encourage community members to set up small fitness clubs.	Dunton Green	SDC	DGPC, Local Community Groups	Ongoing	It is hoped that following the health event a regular health walk will be established. Once established health walks are delivered by volunteers from the local community.
	Encourage local clubs to run taster sessions in the recreation ground.	Dunton Green	SDC	Local Clubs	Ongoing	The health event will showcase a number of activities including walking football which will run as a taster with a view to establishing more regular session.
COMMUTERS	Encourage activities on weekends and evenings to fit around commuters and families.	Dunton Green	SDC	DGPC, Local Clubs	Ongoing	The community health event will be delivered on a Saturday with a view to delivering a number of ongoing sessions at evenings and weekends.
LOCAL / KENT-WIDE EVENTS	Tap into Kent-wide festivals such as film/music/markets and encourage sensible use of community spaces.	Dunton Green	SDC	DGPC	Ongoing	No update at this time.
	Support and promote all DGPC events.	Dunton Green	DGPC, SDC	DGPC	Ongoing	When events occur run by the Parish Council we will support & promote them
FUNDING	Continue to source other funding to support the Dunton Green Project.	SDC/Pavilion	SDC	All Partners	Ongoing	We have had a successful bid to the Kent Youth Diversionary Fund. We have also been successful in a bid to install a community noticeboard at the station. A bid to the Kent Shed Programme has been successful and an entry into a competition to win a community garden has been submitted.

KEY:  
 DGPC = Dunton Green Parish Council  
 SDC = Sevenoaks District Council

Winter 2015



## Exciting opportunities for Dunton Green

*Hello and welcome...* to your update about plans to improve Dunton Green.

As you may be aware, the development of Ryewood has seen Berkeley homes investing in your local community. One of the projects is to deliver exciting events, activities and services as well as bringing the existing and new communities together.

To deliver this project, Sevenoaks District Council has taken on two new members of staff who have been busy talking to residents and gaining feedback about what you'd like to see improved.

Recently we carried out a survey to find out what's important to you. Thank you to the 237 residents who took part as well as Dunton Green Parish Council, Bojangles, the Village Hall and Ryewood who put out survey collection boxes for us.

Details of the survey and what happens next will be available in the new year.

However, there is still time to have your say. Please get in touch by calling 01732 227176 or emailing [communities@sevenoaks.gov.uk](mailto:communities@sevenoaks.gov.uk) or turn over to find out how you can get involved.

### A bit about us

We both work part time at the Council and spend a lot of our time in Dunton Green so if you see us about please come and have a chat, we'd love to meet as many of you as possible!



**Kathryn Bone**

I really enjoy community work and have worked on a number of projects including a large scale regeneration project in Swanley. I love a good

challenge and am really keen to make sure the residents of Dunton Green are able to make the most out of the funding available to them. Outside of work I volunteer at my daughter's school on the PTA, organising events and raising funds. I also enjoy dinghy sailing with my husband and children and, if there is any time left, I really enjoy spending time in the garden attempting to grow my own fruit and vegetables.



**Alberta Atkinson**

I am a community development worker at heart: I enjoy tackling community issues and working with residents and partners to make

improvements. I have worked in a number of different places from schools to charities and now Sevenoaks District Council. I believe this has given me a well rounded view of what real community development is and how it can help change people's lives. I have independently set up community projects that I am passionate about and enjoy volunteering in my local community. I am married with three children who keep me on my toes! I love singing, dancing and big family get-togethers.

## Have some spare time and keen to volunteer?

Dunton Green Older People's Lunch Club is looking for volunteers! The monthly lunch club is a fantastic way for older people to socialise with friends while eating a hot delicious meal. Full training and support will be given.

**Volunteer Lunch Club Co-ordinator** – This role involves working with the lunch club volunteers to plan the meals, volunteer rotas and helping with transport.

**Lunch Club Volunteers** – We're looking for people to help with the general organisation of the club, including setting up the room, cooking and serving the food.

## Are you aged 11 to 18 and want to help other young people?

If you have some brilliant ideas for future activities for young people then we'd love to hear from you!

If this sounds like it's for you then give us a call – we're going to be organising a get together to find out your ideas about what you'd like to see in your village and of course drinks and yummy snacks will be provided!

## Are you a keen gardener?

We're looking for people to help brighten up the village by tidying, planting and maintaining areas which could do with a little TLC.

For more information about any of the above you can call Kathryn or Alberta on **01732 227176** or email: [communities@sevenoaks.gov.uk](mailto:communities@sevenoaks.gov.uk)



This publication is available in large print and can be explained in other languages by calling 01732 2227000.

## What's on?

### **FREE** Armchair Exercises:

**When:** Every Monday

**Time:** 2pm

**Where:** Hamlyn Court, Darenth Lane

**Cost:** Free

To book (spaces are limited)

call **01732 227176** or email:

[communities@sevenoaks.gov.uk](mailto:communities@sevenoaks.gov.uk)

### Teen Movie Night:

**Showing:** Avengers: Age of Ultron

**When:** Friday 4 December

**Time:** 6pm to 9pm

**Where:** Pavilion, off London Road

**Cost:** £3

(refreshments will be on sale)

Tickets are available on the door or you

can call **01732 227176** or email

[communities@sevenoaks.gov.uk](mailto:communities@sevenoaks.gov.uk)

to reserve your tickets!

### **FREE** Older People's tea, coffee and cake drop in:

**When:** Wednesday 9 December

**Time:** 12pm to 3pm

**Where:** Pavilion, off London Road

**Cost:** Free

We will be displaying all the services available to older people in Dunton Green and signing up members to a forum.

### **FREE** Cheerleading and Hip Hop Dance Taster:

**When:** Friday 18 December

**Time:** 5pm to 7pm

**Where:** Pavilion, off London Road

**Cost:** Free - come along and try our taster session and sign up for a course!

You are free to pop along to the Cheerleading and Hip Hop Taster Session as well as the Older People's Forum – there's no need to book!

## COMMUNITY PLAN 2016-19 PUBLIC CONSULTATION

### Economic & Community Development Advisory Committee - 11 February 2016

Report of Chief Officer Communities & Business

Status: For consideration

Key Decision: No

---

#### Executive Summary:

Members' views are sought on the draft Community Plan for the period 2016-19. The document and its supporting Action Plan has been developed following comprehensive consultation with Members, residents, town and parish councils, a wide range of voluntary and community organisations and partner agencies. Copies of the initial draft public consultation document were previously circulated to Members of the Economic and Community Development Advisory Committee The final draft is attached at Appendix A.

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**This report supports the Key Aim of Safe and Caring Communities, Green and Healthy Environment and a Dynamic and Sustainable Economy**

**Portfolio Holder** Cllr. Hogarth

**Contact Officer(s)** Alan Whiting Ext. 7446

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#### Recommendation to Cabinet

Members views are sought on the draft Community Plan and strategic level action plan for the period 2016-19. The views of Town & Parish Councils, partner agencies, community and voluntary organisations and others are also being sought as part of the final consultation.

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**Reason for recommendation:** Members' views are sought in order to inform the final draft of the Community Plan.

---

#### Introduction and Background

- 1 The long-term Community Plan vision remains in place until 2028. However, the three year action plan will expire in 2016. Whilst the District Council is responsible for co-ordinating this work, the Community Plan is a multi-agency strategy, delivered in partnership with many agencies and therefore covers a wide range of issues and services.

## Agenda Item 7

- 2 A thorough consultation programme took place during the second half of 2015 which helped to identify local priorities for action:
  - Over 350 people responded to the survey;
  - 200 people were offered the opportunity to answer Community Plan related questions in the Council's 2015 Residents Panel Survey;
  - Over 650 people were seen at 30 events, forums and partnership meetings
- 3 This included two early workshops for Members on 25 August and 4 September together with further opportunities Portfolio Holders and their Deputies to comment at Portfolio Holder meetings. The consultation together with examination of local data has informed the public consultation document which sets out how we will deliver the priorities in the plan. A summary of the consultation results is set out at Appendix B.
- 4 It is intended that the public consultation period, which will run from the 8th of February 2016 for 6 weeks will enable Members, partners and residents to make comments and suggestions for changes and additions.
- 5 The consultation period will also be used to agree strategic actions and ensure that there are appropriate operational level partnership performance indicators to enable the Council to demonstrate realistic delivery of the aspirations.
- 6 Please note the public consultation draft does not represent the final design. Members will be presented with design concepts at the time the final plan is submitted for approval.

### **Key Implications**

#### Financial

Delivery of the Community Plan is through each agency's own resources. In some cases, work will be dependent upon external funding sources and appropriate funding bids will be made.

#### Legal Implications and Risk Assessment Statement.

There are no legal implications associated with this report. The Community Plan forms part of the Leader's Vision and is closely linked with the Local Plan. The Community Plan enables the District Council to work with partners in a structured and co-ordinated way. By improving coordinated action on shared priorities, the Council is able to improve its efficiency, share resources, enhance its reputation and most importantly secure additional resources and commitments from partners that are based on the delivery of local community aspirations.

Whilst every effort has been made to identify realistic actions, outcomes rely on the continued input of a range of agencies working together, along with the goodwill of communities and voluntary organisations. Regular quarterly monitoring of the Community Plan will identify at an early stage outcomes that may not be delivered so that alternative strategies or revised actions can be agreed.

### Equality Assessment

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups. The decisions recommended through this paper directly impact on end users. The impact has been analysed and does not vary between groups of people. The results of this analysis are set out immediately below.

The Community Plan has been assessed as not having an adverse impact. It includes an Equalities and Inclusion statement which partners are expected to consider in all decision making and service delivery.

### Community Impact and Outcomes

The Community Plan is based upon the results of consultation with the community, including its harder to reach groups, partner agencies and other stakeholders. It also reflects community needs identified through local data.

### Sustainability Checklist

A sustainability checklist has been prepared and demonstrates a positive impact.

### **Conclusion**

Members' views are sought on the draft Community Plan.

### **Appendices**

Appendix A - Community Plan 2016-19 Public Consultation Draft

Appendix B - Summary of consultation results

### **Background Papers**

[Sevenoaks District Community Plan - Our Vision for the next 15 years \(2013-2028\)](#)

**Lesley Bowles**

**Chief Officer for Communities and Business**

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# Public consultation draft

## Public Consultation Draft

### Sevenoaks District Community Plan



*This document has been protected.*

*Please make any comments using the comment boxes provided after each section. A page has been put at the back of the document for you to record any general or other comments you would like to make*

#### Your details

Name:

Position (if applicable):

Organisation (if applicable):

Postcode:

Contact details:

*Please save and send your comments using the “send” button at the end of the document. Alternatively you can email [communities@sevenoaks.gov.uk](mailto:communities@sevenoaks.gov.uk) or use the address provided at the end of the document. The deadline for comments is 18 March 2016*

# Public consultation draft

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# Public consultation draft

## Introduction

The Community Plan creates a long-term vision for the Sevenoaks District and sets out the community’s priorities for action.

We are pleased to present the priorities for the three years 2016-2019. This is based on widespread consultation with local people and our partners.

The Community Plan is delivered by the Sevenoaks District Local Strategic Partnership. This is made up of public sector organisations together with voluntary community and faith sector representatives. It is co-ordinated by Sevenoaks District Council.

The priorities set out in this document help us to deliver our 15 year vision:

### Safe Communities

A safer place to live, work and travel

### Caring Communities

Children are enabled to have the best start and people can be supported to live independent lives

### Green Environment

People can enjoy high quality urban and rural environments

### Healthy Environment

People have healthy lifestyles, access to quality healthcare and health inequalities are reduced

### Dynamic Economy

A thriving local economy where businesses flourish, where people have skills for employment and tourism is supported

### Sustainable Economy

People can live, work and travel more easily and are empowered to shaped their community

# Public consultation draft

## About the Sevenoaks District



- **93%** of the District is designated Green Belt
- **60%** of the District is in the Kent Downs or High Weald Area of Outstanding Natural Beauty
- **6** main settlements - Sevenoaks, Swanley and Edenbridge, Westerham, New Ash Green and Otford
- **17** nationally designated historic parks and gardens

# Public consultation draft

- According to the Office for National Statistics population projections, the population of Sevenoaks District is forecast to grow by **8.2% (9,500)** over the 10 year period from 2012 to 2022
- According to Kent County Council the number of people of people over 85 is forecast to rise by **22.1% (700)** from 3,100 in 2015 to 3,700 by 2020.
- The 2011 Census data shows that Sevenoaks District has a population of 114,893 residents, of which 95.8% are white (110,029) the next largest groups are, Asian/Asian British: 2085 or 1.8% of the population and mixed/multiple ethnic groups: 1675 or 1.5% of the population, the district has other ethnic groups all who fall below 1% of the population



- **25 minutes** by train from Sevenoaks to London
- **1 hour** by car to Dover port
- **40 minutes** by car to London airports
- **9 miles** from Swanley to Ebbsfleet International station

Sevenoaks District is perceived to be affluent but this masks local pockets of urban and rural deprivation.

The five most deprived wards in Sevenoaks District are:

- 1 - Swanley St Mary's, also within the 20% most deprived wards in Kent
- 2 - Swanley White Oak within 24% most deprived wards in Kent
- 3 - Edenbridge South and West
- 4 - Farningham, Horton Kirby and South Darenth
- 5 - Edenbridge North and East

# Public consultation draft

## Your comments

Please use the space below to comment on the following sections of the Public Consultation Draft:

- About the Sevenoaks District

DRAFT

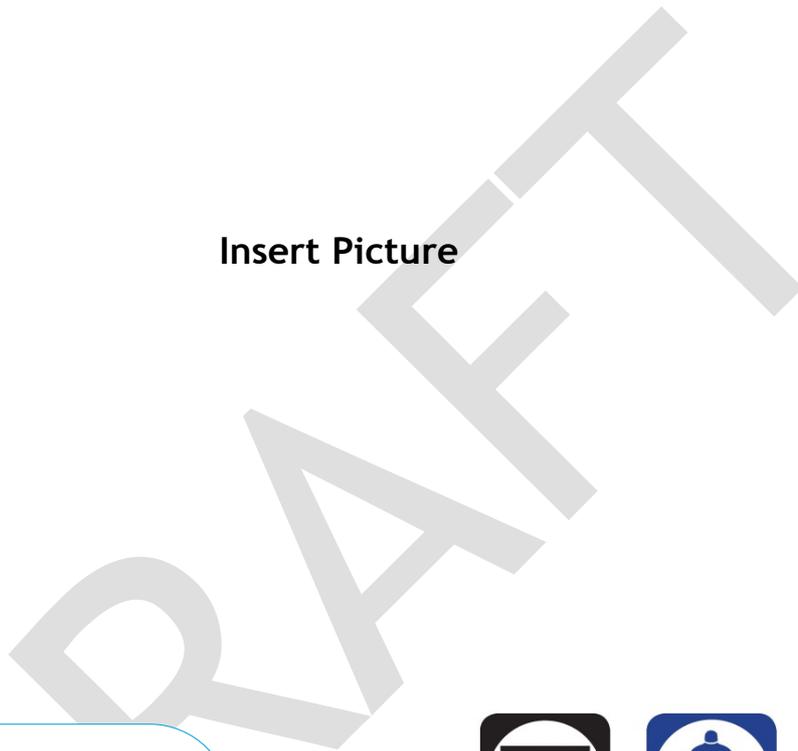
# Public consultation draft



## Who have we consulted?

To help identify our priorities for the District over the next three years, we consulted a wide range of residents, community representatives, statutory groups and voluntary and community groups at events and forums across the District.

Insert Picture



- 350 people responded to the consultation survey
- 650+ people seen at forums and events
- 200 people asked additional questions through telephone interviews



Tell us your views to help shape your local services  
 Complete the survey for a chance to win £50 shopping vouchers  
 at [www.sevenoaks.gov.uk/communityplan](http://www.sevenoaks.gov.uk/communityplan)  
(Closing date 30th Sept 2015, terms and conditions apply)



# Public consultation draft

Who have we consulted?

Insert picture

- All residents through District-wide survey and InShape magazine;
- Consultation with people visiting Swanley Gateway;
- Families at Dunton Green Family Summer Days of Fun event;
- Knitter Natters, social knitting group at Sevenoaks Library;
- Families at the Family Centre Fun Event in Seal;
- Families at the Penshurst Family Summer Days of Fun event;
- Families and young people at the West Kent Extra Edenbridge Sports Day;
- Residents at the Sevenoaks Wildlife Festival;
- Families at the Swanley Family Centre consultation event;
- Families at the Edenbridge Family Summer Days of Fun event;
- Young People at Imago's (Voluntary Group) Shadow Youth Board;
- Families at the Eynsford Family Fun Day;
- Sevenoaks District Council Members' Workshop;
- Young people, young carers and young people with disabilities at 'House in the Basement' 'drop-in in Sevenoaks Town Centre;
- People attending Age UK's Hollybush Day Centre;
- Workshops for elected Members of Sevenoaks District Council;
- Residents at the 'Village on the Hill Celebration' in New Ash Green
- Partners who attend the Sevenoaks District Community Safety Partnership;
- Partners at the Local Strategic Partnership Supporting Young People into Employment meeting;
- Partners at the Sevenoaks Health Action Team;
- Partners at the Local Strategic Partnership Older People Group
- Talk of the Town Event - Westerham;
- Mencap Hall Listening Event with Learning Disability Service Users;
- Members of the Edenbridge Rotary Club;
- GPs in West Kent;
- Head Teachers in the Sevenoaks District;
- Members of the Westerham Town Partnership;
- Residents who attend West Kent Extra's Emerald Forum;
- Staff and Service Managers at Sevenoaks District Council

# Public consultation draft

## The Sevenoaks District Local Strategic Partnership (LSP)

### Who are we?

The Sevenoaks District Local Strategic Partnership co-ordinates the monitoring and delivery of the Action Plan. It is made up of representatives from the following organisations:



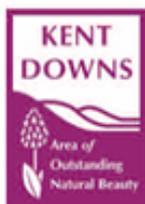
Dartford, Gravesham and Swanley  
Clinical Commissioning Group



West Kent  
Clinical Commissioning Group



**Kent** Fire &  
Rescue Service



# Public consultation draft

## Equality and inclusion statement for the Local Strategic Partnership

We recognise that everyone has a contribution to make to our society and a right to access services without being discriminated against or disadvantaged because of their:

- Race
- Disability
- Gender
- Age
- Religion/ belief
- Sexual orientation
- Pregnancy or maternity
- Marital or civil partnership status
- Transgender
- Caring responsibility
- Employment status

We will work to ensure that all services provided by partners or funding offered will conform to these standards and expectations.

# Public consultation draft

## Your comments

Please use the space below to comment on the following sections of the Public Consultation Draft:

- Who have we consulted
- The Sevenoaks District Local Strategic Partnership
- Equality and Inclusion Statement

DRAFT

# Public consultation draft

## Safe Communities

A safer place to live, work and travel



Insert Picture

DRAFT

What you said

*“Recognise the difference between actual crime/ASB and people’s perception”*

*Reducing victim-based recorded crimes should be about intervening early”*

*“More enforcement of poor parking and driving”*



# Public consultation draft

## Safe Communities

The Sevenoaks District Community Safety Partnership brings together all the key agencies in the District who have an impact on crime, anti-social behaviour and perception of crime. The Community Safety Unit (CSU) is based in Sevenoaks District Council Offices and responds daily to anti-social behaviour and other community safety priorities in the District. The CSU have access to a local Community Policing Team which can be deployed to tackle local issues within the District.

### What you said

***Despite consistently being one of the safest Districts in Kent, from our consultations we know residents are most concerned about:***

- More visible Policing - seeing and being more aware of Police and Community Safety activity in local communities
- Reducing anti-social behaviour and supporting young people, particularly by providing activities and focusing on support and prevention
- Continuing to provide youth work, fun activities and support and develop youth facilities in the District
- Dealing with the threat of extremism and radicalisation -“it can happen anywhere!”
- Helping young people stay safe online and safe from bullying and cyber-bullying
- Using partnership data and information to focus on the District’s crime issues and deal the fear of crime
- Making more links with health on key community safety issues, for example road safety, substance misuse and mental health
- Providing support for and take action to prevent people from becoming repeat victims of crime, including people who suffer domestic abuse
- Speeding vehicles, particularly in rural areas and dealing with poor parking and congestion in busy town/village centres and near schools
- People who responded to our 2015 Residents survey said their most perceived problems were:
  - Vandalism and graffiti: 22%
  - Groups hanging out: 19%
  - People using or dealing drugs: 12%
  - Noisy neighbours /loud parties: 11%

# Public consultation draft

## Safe Communities - Your Priorities

### Priority 1

#### Make the work of the Police and partners more visible in communities

*We will:*

- Deliver targeted community safety campaigns and make more people aware of Police and community safety activity in their local communities
- Continue to facilitate Partners and Communities Together Panels (PACTs)
- Deliver “Prevent” training to partners, businesses and the local groups

### Priority 2

#### Work to keep crime at a low level and respond to perception of crime

*We will:*

- Produce an annual assessment of crime and reduce all victim based crime
- Target particular concerns and take action to reduce vandalism and graffiti as issues of local concern
- Coordinate partnership work to tackle and prevent risk-taking behaviour relating to substance misuse and alcohol
- Maximise safety through “safer by design” principals in new developments

### Priority 3

#### Support vulnerable and repeat victims of crime and anti-social behaviour

*We will:*

- Identify repeat criminal and anti-social behaviour and provide early intervention
- Review cases and take action through the Community Safety Unit
- Continue to fund and evaluate domestic abuse support projects
- Review domestic abuse support and partnership working arrangement

### Did you know?

There were **2,066** incidents of anti-social behaviour recorded during 2014/15. This is the lowest level of anti-social incidents in Kent

**Sevenoaks Community Safety Unit (CSU)**

The Anti-Social Behaviour (ASB) Crime and Policing Act, 2014 introduces simpler, more effective powers to tackle ASB and better protection for victims and communities

**Sevenoaks CSU**  
**Page 38**

During 2014/15, there was a **91%** growth in referrals to the Domestic Abuse Victim Support Service and other services

**Sevenoaks CSU**

# Public consultation draft

## Safe Communities - Your Priorities

Priority  
4

### Tackle anti-social behaviour

*We will:*

- Provide support through the anti-social behaviour task group
- Continue to commission and provide positive activities for children and young people, including Family Fun Days
- Promote and encourage existing youth facilities and identify improvements required in youth infrastructure
- Commission and provide youth work and youth outreach support and respond to service feedback from partners
- Influence voluntary and community provision through the Community Grant scheme
- Work with the Sevenoaks Children’s Partnership to promote E-safety campaigns, target initiatives to prevent bullying and cyber-bullying and review mental health support available to victims
- Take action to deal with complaints about noise

Priority  
5

### Tackle speeding vehicles and improve road safety for all road users, including pedestrians and cyclists

*We will:*

- Continue to support the “Speedwatch” campaign
- Deliver pedestrian and cycle safety education in schools
- Take enforcement action on dangerous and illegal parking
- Make roads/pavements safer for vulnerable people KCC

### Did you know?

During 2014/15 there was an **8.2%** increase (1451) in reports of Business Crime to the Police compared to 2013/14

*Sevenoaks CSU*

Sevenoaks CSU has **134** trained “Speedwatch” volunteers, the highest number of volunteers in Kent. The **6** speed boards are out on constant loan to proactive “Speedwatch” groups in the District

*Sevenoaks CSU*

Page 39

The Domestic Abuse Voluntary Support Service (DAVSS) was set up in the District in 2010 and supports any victim of domestic abuse who seeks help. During the 2014/15, DAVSS supported **143 victims of domestic abuse** (59 more than during 2013/14) in the Sevenoaks District - *Sevenoaks CSU*

# Public consultation draft

## Your comments

Please use the space below to comment on the Safe Communities section of the Public Consultation Draft, including:

- What you said
- Did you know?
- Your priorities

DRAFT

# Public consultation draft



## Caring Communities

We want Sevenoaks to be a place where people can be supported to lead independent fulfilling lives and children and young people have the best start

DRAFT

Insert Picture

What you said

*“Suitable properties ... in appropriate areas to enable older people to remain independent, including those wishing to downsize”*

*“Continue to help and support people with debts and housing issues through the HERO Project” - HERO stands for Housing, Energy and Retraining Options*

*“Use the Local Children’s Partnership to support...social, emotional and health and care needs...”*



# Public consultation draft

## Caring Communities

Over the next 10-15 years we expect an increase in the number of older people, particularly those aged over 85. This will have an impact on health, social care, housing and support services. We will plan for the housing support needs of older people and work in partnership to identify and provide for their support needs, particularly opportunities to reduce social isolation. We also need to address digital exclusion which is increasingly disadvantaging older people.

Kent and Medway's Growth and Infrastructure Framework identifies that the greatest demand for infra-structure development related to 'Caring Communities' themes over the next 15 years will come from adult social services (£69.4 million) and primary and secondary education (£34.7 million).

We know that in some areas of our District, a lack of available income available after paying rent is making it difficult for some families. We will work through the Sevenoaks Local Children's Partnership to meet the needs of children and young people and their families in the District.

### What you said

#### *From our consultations we know residents are most concerned about:*

- Planning for the housing and support needs for older people and sustainable options for people wishing to remain independent/downsize/retire
- Mixed usage and dementia friendly needs should be considered as part of the design of new housing
- Accessibility to services when providing new housing in the main settlements in the District
- Recognising the links to health prevention work and public health initiatives which help to support older people, children and families
- How broadband and digital inclusion offer an opportunity to improve people's health and social care
- The rural nature of the District and providing more community or locally based support and services
- Providing more targeted support to areas in the District identified through data as being in higher need
- Providing more integrated services for children and families through the Sevenoaks Local Children's Partnership
- Supporting children in their move from Primary to Secondary education, particularly for vulnerable children
- Reducing the number of children living in families affected by low income
- Providing support to people in debt and improving access to work and training

# Public consultation draft

## Caring Communities - Your Priorities

Priority

1

### Provide the right support at the right time

*We will:*

- Produce a Housing Market Needs Assessment with a detailed analysis of the needs of older people and people with physical disabilities to inform a new Housing Strategy for the District
- Continue to provide aids, adaptations and devices to enable people to live more independently
- Increase the numbers of carers assessments and respite placements offered
- Produce and implement a digital inclusion strategy focusing on the needs of vulnerable groups
- Implement a multi-agency service signposting scheme for older and vulnerable people
- Use planning policies and “building for life criteria” to ensure new homes can adapt to people’s changing needs
- Continue to support under-occupation strategies and increase downsizing opportunities for older people
- Use the Community Grant scheme to support groups who provide social opportunities and reduce social isolation of vulnerable people



### Did you know?

“...every £1 spent adapting homes where a serious fall is likely to occur could save the NHS £69.37 over 10 years”

*The District Council contribution to public health: a time of challenge and opportunity - The Kings Fund, 2015*

In the District, approx 24% of adults are considered overweight or obese, compared to the Kent average of 28%.

*Sevenoaks District’s Health Inequalities Action Plan, 2015-18*

Page 43

There will be a 25% rise in the number of people aged 65+ diagnosed with dementia by 2020, particularly those with mild or moderate dementia. - *Kent Adult Mental Health JSNA*

# Public consultation draft

## Caring Communities - Your Priorities

Priority  
2

### Improve outcomes for children and young people

*We will:*

- Work with partners in the Sevenoaks Local Children's Partnership to prioritise action and provide joined up social, emotional and health care support for children, young people and families
- Fund projects through the Sevenoaks Local Children's Partnership that focus on barriers to outcomes and are targeted in areas of most need
- Continue to provide support for children moving from Primary to Secondary school, part of Kent County Council's Early Help offer
- Provide enhanced support to families needing extra help

Priority  
3

### Reduce poverty and social exclusion

*We will:*

- Continue to provide free housing, energy and retraining advice
- Provide grant support to projects providing free debt advice and debt reduction
- Work with the Sevenoaks Children's Local Partnership to produce a child poverty action plan for Sevenoaks District
- Reduce fuel poverty by promoting grants and helping homeowners/tenants and businesses to reduce energy costs, making energy savings through the Sevenoaks Switch and Save programme and improving energy efficiency
- Increase the thermal efficiency of existing housing stock and undertake retrofit measures

### Did you know?

"Latest forecasts indicate the number of dementia patients in Kent and Medway will increase by 80% from 21,750 in 2011 to 39,400 in 2030"

*Improve outcomes for people with Dementia - NHS Kent and Medway*

"Older people continue to be more **digitally excluded** ...this prevents too many older people from using online services and mobile apps, putting them at significant social, financial and potentially healthcare disadvantages."

*Opportunity Knocks: Designing solutions for an ageing society - International Longevity Centre UK, 2015*

606 people in the District were provided with specialist equipment and housing adaptations to support independent living during 2014/15

*Kent County Council*

# Public consultation draft

## Your comments

Please use the space below to comment on the Caring Communities section of the Public Consultation Draft, including:

- What you said
- Did you know?
- Your priorities

DRAFT

# Public consultation draft

## Green Environment



We want Sevenoaks District to be a place where people can enjoy clean and high quality urban and rural environments

Insert picture

DRAFT

### What you said

*“Make sure new housing takes the environment into account”*

*“We must ensure we protect the Green Belt in our communities...Brown sites and empty industrial areas must be the priority...”*

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*“Greater pro-active concentration on work with local communities to reducing surface flooding”*

# Public consultation draft



## Green Environment

Residents in our District want to keep open spaces and value a clean environment as well as heritage and tourist attractions. Our biggest 'Green Environment' challenge is to review the Local Plan which sets the spatial and planning policy for the District.

We have increased pressure from the government to build more homes and we need to think about economic growth. This means we need to provide land and infrastructure to accommodate growth while recognising pressure to restrict in the Green Belt. We also need to recognise the issues identified by the Sevenoaks Strategic Housing Market Assessment (SHMA) in providing more housing and catering for the needs of an ageing population. We need to think about making the homes we build more energy efficient and able to adapt to our changing needs as we get older.

## What you said

*From our consultations we know residents are most concerned about:*

- Addressing the need for better enforcement action for fly tipping in the District, particularly in rural areas
- Maintaining a weekly refuse collection service
- Reviewing the Local Plan, taking into account the need to retain the Green Belt and balance the need for the economy to grow and create more homes
- Emphasising planning enforcement action and its role in keeping the District somewhere with high quality urban and rural environments
- Designing homes that can adapt to people's changing needs as they get older
- Concentrating new development in the major settlements in the District and closer to key local services
- Continuing to identify sites for development (commercial and residential)
- Planning for the impact of major developments outside the District, particularly Ebbsfleet and Paramount which have wide ranging risks and opportunities for infrastructure, economic development, jobs creation, business migration etc.
- Promoting access to and benefits of countryside and leisure spaces ('green infrastructure') in terms of benefits to health and tourism
- Helping people access open space and leisure services
- Reducing the impact of flooding and its impact on homes and businesses
- Considering environmental issues when building new houses e.g. solar energy and energy efficiency measures
- Homeowners/tenants and businesses and need help to reduce energy costs and improve efficiency
- Continuing "excellent recycling schemes"

# Public consultation draft

## Green Environment - Your Priorities

### Priority

1

Retain the Green Belt and conserve and enhance the value of our countryside and green spaces, particularly Areas of Outstanding Natural Beauty (AONB)

*We will:*

- Review and update planning policies and manage development in accordance with them
- Take account of AONB guidance and management plans in planning decisions
- Work with communities, landowners and local groups to protect landscape, wildlife and heritage, e.g. Darent Valley Heritage Landscape Partnership
- Promote and develop the District's 'green infrastructure' , (i.e. the network of open space, woodlands, wildlife habitat, parts and other natural areas) and its benefits for health and mental health of residents

### Priority

2

Maintain a clean local environment

*We will:*

- Protect our weekly refuse collection service
- Continue to tackle litter and detritus
- Take enforcement action on fly tipping
- Encourage and promote recycling and support national recycling targets and campaigns
- Use planning enforcement tools where possible to improve areas within the District

### Did you know?

Sevenoaks District Council receives, decides and grants the **highest number** of planning applications in Kent

*Sevenoaks District Council*

During 2014/15, Sevenoaks District Council collected over **40,000 tonnes** of household waste, over a third of which was recycled with the bulk of the remainder turned into electricity

*Sevenoaks District Council*  
Page 48

There were 1,161 incidents of fly tipping reported between December 2014 and November 2015, an increase of **23.37%** on the same period in 2013/14

*Sevenoaks District Council*

# Public consultation draft

## Green Environment - Your Priorities

Priority  
3

Ensure new development is designed to a high quality and takes into account local character and the impact on the environment

*We will:*

- Use planning policies and “building for life” criteria to ensure new homes are well designed and can meet people’s changing needs as they grow older
- Consider policy better to safeguard areas at risk of flooding as part of the review of the Local Plan
- Work with partners to target initiatives to reduce surface flooding and its impact on residents and businesses
- Promote renewable energy in new and existing developments and look at compliance with sustainability assessment standards for new development
- Produce a coordinated strategy to plan for the impact of major developments outside the District, particularly London Paramount and Ebbsfleet



*Did you know?*

“The value of green spaces equates to between £8 - £27 per person per year through improvements to healthy lifestyles”

*The District Council contribution to public health,; a time of challenge and opportunity - The Kings Fund, 2015*

Spaces for leisure and sports facilities provide equivalent health and emotional wellbeing benefits of £112-£377 per person per year - *The District Council contribution to public health, The Kings Fund, 2015*

*Kent and Growth and Infrastructure Plan (2015), identifies a need for £17 million of investment in ‘Green Infrastructure’ in the District between 2014-31 and £1.12 million for flood defences*

# Public consultation draft

## Your comments

Please use the space below to comment on the Green Environment section of the Public Consultation Draft, including:

- What you said
- Did you know?
- Your priorities

DRAFT

# Public consultation draft

## Healthy Environment

We want Sevenoaks District to be a place where people have healthy lifestyles and where health inequalities are reduced



Insert Picture

DRAFT

What you said

*“...people with mental health conditions often feel let down and inadequately helped especially during crisis situations...”*

*“...there’s a school nurse who only comes in on Mondays. If we have a problem there needs to be someone we can ask, whether that’s a school nurse or guidance counsellor”*

*“Alcohol is a problem for people over 60 years, particularly for those experiencing social or rural isolation”*

# Public consultation draft



## Healthy Environment

Our Health Inequalities Action Plan (2015-18) is delivered by partners in the Sevenoaks District Health Action Team. It identifies key health priorities for our District. Obesity can contribute to a range of health conditions and significantly affect people's long-term health. We have more work to do to reduce obesity levels. We also need to continue focusing on the links between health and social and economic factors such as poverty, access to housing, leisure, open spaces, housing conditions and social exclusion.

We are aware of the impact on health and care services of an ageing population, including the likelihood that this will increase the numbers of people suffering from dementia. The rural nature of our District means that many older people are socially isolated and find it difficult to access services by public transport. We want to help people stay healthy as they get older, to access health services facilities and provide support to improve their physical and mental health and wellbeing. This also involves helping communities be more aware of the support they can provide to help vulnerable groups remain independent.

It is a particular concern that residents and partners feel that mental health is still an 'invisible illness'. Some groups, including young people, those over 65 years and people with learning disabilities find it particularly difficult to access support. We will work to support people and vulnerable groups with mental health and raise awareness of mental health issues.

### What you said

#### *From our consultations we know residents are most concerned about:*

- Finding it difficult to access services for people with mental health difficulties
- Considering the links between mental health and alcohol misuse in older people
- Supporting vulnerable people to remain independent and helping them take more responsibility for their own health
- Encouraging support solutions delivered in community settings
- Promoting the benefits of active travel, e.g. everyday walking and cycling in support of health and mental health
- Promoting the healthy weight of children, targeting projects to promote healthy food/snacks and cooking
- Looking at breastfeeding support take up as linked to child weight and development and health
- Making services more accessible for young people, and increasing access to information, advice and support
- Joining up work on substance misuse programmes with Community Safety
- Providing suitable accommodation for older people, particularly support services and accommodation for people with dementia
- Continuing to provide health checks and promote them for older people
- 28% of respondents to Sevenoaks District Council's Residents Panel Survey, 2015 wanted to improve access to their local hospital

# Public consultation draft

## Healthy Environment - Your Priorities

### Priority

1

#### Reduce health inequalities and improve health and wellbeing for all

*We will:*

- Work with healthy schools and partners in the Sevenoaks Health Action Team and Sevenoaks Local Children’s Partnership to support children and young people identified as being overweight or obese
- Target support and deliver activities for adults to increase physical activity and reduce obesity
- Deliver preventative programmes help people to age well by staying healthier as they get older
- Work with residents and business partners to deliver dementia friendly communities and provide support for carer’s families
- Produce a Housing Market Needs Assessment with a detailed analysis of the needs of older people and people with physical disabilities to inform a new Housing Strategy for the District
- Continue to provide aids, adaptations and devices to enable people to live more independently
- Reduce fuel poverty by promoting grants and training to help homeowners and businesses to reduce energy costs and improve efficiency
- Improve access to leisure and open spaces

### Priority

2

#### Reduce risk taking behaviour that affects health and wellbeing

*We will:*

- Use the Council’s Planning and Licensing policy to reduce risk taking behaviours and improve healthy eating
- Join up work between health and community safety on providing targeted alcohol and substance misuse support and promote education programmes to residents in the District

### Did you know?

Contact rates with mental health services for people over 65 years are **significantly over Kent average** for several wards in the Sevenoaks District - *Health and Social Care Maps: Mental Health and Wellbeing. Kent and Medway Public Health Observatory (KMPHO)*

**30.46%** of all deaths in Sevenoaks District are caused by cancer while **26.57%** are from circulatory and respiratory diseases.

*Sevenoaks District’s Health Inequalities action Plan, 2015-18*

Children in Reception Year and Year 6 in the north of the District are **more likely to be affected by obesity** with some areas particularly above the Kent average

*Kent Public Health Observatory, Health and Social Care Maps, Children*

# Public consultation draft

## Healthy Environment - Your Priorities

### Priority3

#### Encourage access to health services for all

##### *We will:*

- Support people to manage long-term mental health conditions and improve signposting to services
- Work in partnership to support projects that help children and young people with mental health issues access support and education, training and work opportunities
- Encourage people with disabilities to take part in sport and volunteering
- Complete an Open Space, Sports and Leisure study and deliver a Leisure Strategy
- Support improvements to leisure and sports facilities and improve access to open spaces through the Local Plan
- Use planning policies and “building for life criteria” to ensure new homes can adapt to people’s changing needs
- Continue to provide health checks for residents in community settings
- Review and promote voluntary and community transport
- Support and extend community transport schemes

### *Did you know?*

People with Learning Disabilities in Edenbridge South and West have more contact with mental services than other wards in the District are significantly above Kent average levels - *Health and Social Care Maps: Mental Health and Wellbeing. Kent and Medway Public Health*

The top injury for under 18s is **head injury**. For 15-17 year olds **poisoning by drugs, medicaments & biological substances** is the top injury and accounts for 42% of undetermined and deliberate injury - *Kent Public Health Observatory, Health and Social Care Maps, Children*

The highest rates of teenage pregnancy in the District are in Swanley White Oak, Hextable and Swanley St Mary’s wards. These all have levels considerably above the District average - *Kent Public Health Observatory, Health and Social Care Maps, Children*

# Public consultation draft

## Your comments

Please use the space below to comment on the Healthy Environment section of the Public Consultation Draft, including:

- What you said
- Did you know?
- Your priorities

DRAFT

# Public consultation

## Dynamic Economy



We want Sevenoaks District to be a place with a thriving local economy, where businesses flourish and people have skills for employment

DRAFT

Insert picture

What you said

*“We need individualism to encourage visitors to our towns and villages - a unique selling point is needed!”*

*“More small business opportunities and support please”*

*“There are too many ‘not spots’ for an area so close to London”*

“Not spots” are areas with limited or no broadband or mobile phone signal

# Public consultation draft



## Dynamic Economy

Continuing to build a strong economy despite a loss in employment land in a District with significant constraints is one of our most significant challenges. This year, the government made changes relating to permanent permitted development rights which make it easier for offices to be converted into homes. In addition, the Strategic Housing Market Assessment highlights a need to significantly increase housing and affordable housing in the District. This is critical to the economy and affects employers' ability to recruit and retain staff.

The review of the Local Plan will need to consider these issues together with those highlighted in the Sevenoaks District Economic Development Plan, particularly actions to support areas highlighted for growth and generating inward investment into the District. It is also clear that we need to address the lack of overnight visitor accommodation in the District which is having an adverse impact on our tourist economy.

## What you said

### *From our consultations we know residents are most concerned about:*

- Affordable transport is a major issue for young people, particularly for a rural District like Sevenoaks
- Supporting young people to access apprenticeship opportunities
- Targeting areas for growth and development identified in the Economic Development Strategy, particularly the need to improve Swanley and New Ash Green town centres
- Parking is a key issue if town centres are to become more vibrant
- Marketing the unique offer of each town/village centre
- Planning for employment and training opportunities linked with new development or major development outside the District
- Infrastructure needs of land for employment
- Recognising changes in government policy, particularly "permitted rights to development" being made permanent
- Getting young people ready for work and supporting those with particular needs into employment, education or training
- Supporting the Weald of Kent Grammar Annex which can improve educational attainment and reduce migration to schools outside of the District
- Looking at how we can reduce barriers to attainment through the Local Children's Partnerships
- Supporting small businesses with accommodation costs
- Improving the hotel offer in the District
- Supporting the rural economy through the Economic Development Action Plan, West Kent Leader and the West Kent Partnership
- Linking broader digital inclusion and health and social care issues

# Public consultation draft

## Dynamic Economy - Your Priorities

### Priority 1

Identify a supply of employment land and premises to promote economic growth

*We will:*

- Identify a sufficient supply of land for employment use through the review of the Local Plan
- Participate in and inform the employment land study as part of the review of the Local Plan
- Develop a masterplan for Swanley as a catalyst for regeneration and increase rented accommodation for young people wishing to access employment and address transport connectivity
- Target areas for growth identified in the Sevenoaks District Economic Development Strategy
- Maximise opportunities for employment at Fort Halstead

### Priority 2

Improve skills for employment

*We will:*

- Reduce young people not in employment education (NEET) through the work of the Sevenoaks District Local Children's Partnership and identify funding support for projects in NEET hotspots in the District
- Participate in regular skills fairs
- Work in partnership to reduce barriers to attainment and reduce identified gaps in educational attainment
- Retain the Young Person's Travel Pass and explore other schemes and support the integration of public transport
- Support efforts to develop a Weald of Kent grammar annex in Sevenoaks

### Did you know?

Tourism in the District generates £220 million for the local economy

Sevenoaks has the 2<sup>nd</sup> lowest level of overnight stays in Kent at 229,000. This can be linked to the shortage of hotel accommodation in the District - *Visit Kent, 2015*

GVA (Gross Value Added) is a measure used to monitor the performance of the national economy. Sevenoaks has a GVA of 2.3 billion and is the 6<sup>th</sup> largest in Kent -

*Kent County Council, GVA Bulletin*

*The Business Location Index* assesses the Sevenoaks District as being a **high quality and high cost area**, making it a challenge to provide land and infrastructure for growth balanced with competing pressure to protect the green belt - *Grant Thornton, 2015*

# Public consultation draft

**Priority  
3**

**Retain existing businesses, encourage new businesses and promote tourism**

*We will:*

- Encourage vibrant town centres and work with Visit Kent and Town Partnerships to promote and market our towns’ unique selling points
- Increase parking capacity in Sevenoaks Town
- Provide business with support programmes and support high growth businesses to access funding opportunities
- Support rural businesses through the delivery of a West Kent Leader programme
- Support tourism and develop a Tourism Destination Management Plan that seeks to increase the number of visitor stays
- Support businesses to improve existing tourist accommodation
- Identify and support tourism infrastructure through the review of the Local Plan
- Facilitate new hotel provision

**Priority  
4**

**Improve broadband connectivity and promote digital inclusion**

*We will:*

- Support the delivery of national and county broadband targets and support rural communities
- Develop a digital inclusion strategy to support social and health care agendas and increase ability of residents to access support and services

***Did you know?***

Average weekly earning for residents in Sevenoaks District is **£628.10** which is above the UK and Kent averages. Higher earning reflects a skilled workforce. Average workplace based gross earnings in the District are lower at **£535.80** - *Kent County Council, 2015*

There is a gap in educational attainment at Key Stage 2 between those who receive free school meals and their peers, of **22.4%** in reading, writing and maths, which is above the county average of **21%**

*Kent County Council*

The District has a high proportion of residents with very low or no qualifications which is higher than the county and South East average at **11.1%** compared to **9.1%** in the South East *Sevenoaks District Economic Development Strategy*

# Public consultation draft

## Your comments

Please use the space below to comment on the Dynamic Economy section of the Public Consultation Draft, including:

- What you said
- Did you know?
- Your priorities

DRAFT

# Public consultation

## Sustainable Economy



Where people can live, work and travel more easily and are empowered to shape their communities

DRAFT

Insert Picture

### What you said

*“Reflect the Planning Policy changes in the Housing and planning Bill 2015”*

*“Work in partnership with Town and Parish Councils. We have close links with our local communities”*

*“Really support affordable housing don’t just say it!”*



## Sustainable Economy

Sevenoaks District provides excellent transport connectivity, particularly to London and the London airports. However, residents have told us that they continue to find it challenging travelling within the District, particularly to access key local services and facilities. We must plan the transport and infrastructure needs in the District through the Local Plan and make best use of the Community Infrastructure Levy to benefit residents. We will also think about how we can take advantage of our proximity to London, particularly through the inclusion of some wards in our District in the Transport for London Oyster zone.

With some of the most expensive housing in the UK and major constraints on development, residents remain concerned about the availability of affordable housing and different housing options in the District. The Sevenoaks and Tunbridge Wells Strategic Housing Market Assessment (2015) identifies a need to significantly expand our housing and affordable housing offer over the twenty year Local Plan period. This falls at a time of reducing funding from the Homes and Communities Agency and proposed government changes to reduce and cap rents and amend the right to buy. These are making business models difficult for housing associations. As part of the review of the Local Plan we need to set housing targets based on need that also take into account of our significant local constraints such as the Green Belt and Areas of Outstanding Natural Beauty.

### What you said

*From our consultations we know residents are most concerned about:*

- Transport services across the District and the lack of access to some key local services, as well as:
  - Needing more frequent and timely services, more services at evening and weekends and improved transport connectivity
  - Concern about the lack of access to services in small villages and rural areas
  - New development taking into account transport/parking provision
- Respondents to the District Council’s Residents Panel (2015) highlighted a need to improve access to hospitals, public transport and shopping centres/supermarkets
- Transport infrastructure and impact of major developments outside the District needs to be take into account in the review of the Local Plan
- The lack of affordable housing and the types and mix of housing in the District:
  - Need a housing needs survey to really understand current and future demand and homes that are truly affordable
  - More private small bungalows and 2/3 bed houses
  - Concern about high rents and young people’s ability to buy a first home
- Supporting voluntary and community activities including arts
- Making better use of community spaces and facilities and work in partnership with Town and Parish Councils

# Public consultation draft

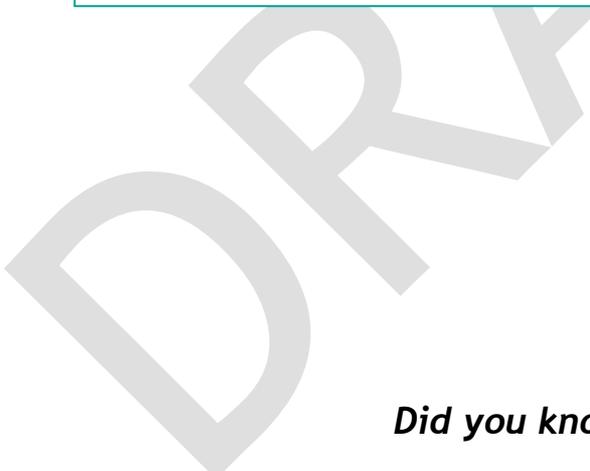
## Sustainable Economy - Your Priorities

Priority  
1

Reduce the need to travel, promote and improve access to key local services and to public and community transport

*We will:*

- Use development and regeneration opportunities to promote improvements in transport accessibility and connectivity
- Work in partnership to address gaps in infrastructure
- Support the Greater London Authority rail devolution of metro services and the extension of Oyster to Swanley and lobby for the extension of Oyster to Dunton Green and Sevenoaks Town
- Lobby to represent District transport concerns to the Local Transport Authority as part of the Kent Route Strategy
- Promote the number 8 bus route in Sevenoaks and look at the feasibility of using the model elsewhere in the District
- Support, review and promote voluntary and community transport schemes



### Did you know?

Housing prices in the District are **11 times** the earning of younger households, compared to a ratio of 6:5 nationally. As a result home ownership levels have fallen with increasing numbers renting - *Sevenoaks and Tunbridge Wells Strategic Housing Market Assessment. 2015*

The average house price in Sevenoaks is **£302,000** which is above wider housing market areas and the Kent average which is **£210,000**

*Sevenoaks and Tunbridge Wells Strategic Housing Market Assessment, 2015*

**67%** of respondents to the Council's Resident's Panel Survey, 2015 said that they found it easy to access a local hospital with **28%** wanting to improve access. **80%** found it easy to access public transport with **19%** wanting to improve access

# Public consultation draft

Priority  
2

Provide additional housing development including the right mix, types and tenures and to meet the needs of older people

*We will:*

- Set housing targets based on need that also take into account of our significant local constraints such as the Green Belt and Areas of Outstanding Natural Beauty
- Produce Housing Market Needs Assessments to identify and deliver District housing and support priorities
- Continue to increase affordable housing options
- Continue innovative and partnership work to increase access to starter homes, shared ownership and help people to downsize
- Bring empty homes back into use and continue under-occupation work
- Deliver projects to create more social rented bungalows
- Expand rented accommodation and affordable entry level housing through regeneration opportunities

Priority  
3

Work with local people to deliver strong, active and sustainable communities

*We will:*

- Make the best use of community spaces and facilities
- Promote volunteering and participation in community activities, including staff work-based schemes
- Enable local people and Town and Parish Councils to participate in issues that affect them or their local area
- Support inclusive arts and community projects that enable social, community and cultural activities to flourish for all groups

Total gross expenditure on supported bus services in Sevenoaks District is £1,049,470 - In many cases KCC supports particular elements of predominantly commercial services

*Kent County Council*

Sevenoaks District Council and MOAT created 'A Home of Your Own' bespoke shared-ownership scheme funded by developer contributions. So far £1.2 million funding has helped 12 families buy a home in the District in Phase 1.

*Sevenoaks District Council*

Based on the growth of older persons, 11% of the overall housing need should be specialist housing. This includes housing that can be adapted, giving people the ability to downsize to remain in their own homes

*Sevenoaks & Tunbridge Wells Strategic Housing Market Assessment 2015*

# Public consultation draft

## Your comments

Please use the space below to comment on the Sustainable Economy section of the Public Consultation Draft, including:

- What you said
- Did you know?
- Your priorities

DRAFT

# Public consultation draft

# Public consultation draft

## Sevenoaks District Community Plan 2016-2019



*Making it Happen - together*

*For more information or to get in contact*

Telephone 01732 227000

Website [www.sevenoaks.gov.uk/communityplan](http://www.sevenoaks.gov.uk/communityplan)

Email [community.plan@sevenoaks.gov.uk](mailto:community.plan@sevenoaks.gov.uk)

Minicom 01732 227496

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# Public consultation draft

## Any Other Comments:

If you have any other comments to make about this document please write them below

## Returning your comments

The deadline for returning your comments is 18 March 2016.

Please save your comments and send them to us by using this Button

Alternatively

Send to Communities and Business, Council Offices, P.O. Box 182,  
Argyle Road, Sevenoaks Kent TN13 1GP

If you have any questions please call 01732 227000 or email  
[communities@sevenoaks.gov.uk](mailto:communities@sevenoaks.gov.uk)

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Summary and initial analysis of consultation results

Safe Communities

*Highest rated issues:*

Priority	Action	% Keep
Tackle anti-social behaviour and environmental crime	Use positive activities to keep children and young people away from crime	97%
	Look at repeat victims of crime and take action	95%
	Keep ASB incidents at a low level	93%
	Tackle enforcement issues on fly tipping	90%
Support vulnerable and repeat victims of crime and anti-social behaviour	Reduce repeat incidents of domestic abuse and improve reporting	90%
Tackle speeding vehicles and improve road safety for all road users including pedestrians and cyclists	Reduce the number of people killed or seriously injured on local roads	89%
Increase awareness of Police and Community Safety	Increase awareness of Police and Community Safety	86%

<b>Resident's Survey 2015: Perceived problems in the local area:</b>	2015	2013
Refuse or litter	40%	30%
Vandalism and graffiti	22%	25%
Groups hanging out	19%	22%
People using or dealing drugs	12%	16%
Noisy neighbours /loud parties	11%	11%

<b>What matters to consultees</b>	<b>Threats</b>	<b>Opportunities</b>
<ul style="list-style-type: none"> <li>• More visible policing</li> <li>• Concern about speeding vehicles especially rural areas</li> <li>• Reducing speed in build up areas/around schools</li> <li>• Dealing with perception of crime and ASB</li> <li>• Better enforcement of fly-tipping and protection for rural areas</li> </ul>	<ul style="list-style-type: none"> <li>• Reducing funding for Police</li> <li>• Road &amp; pavement conditions &amp; impact on safety for road users and pedestrians</li> <li>• Dangerous parking, especially around schools</li> <li>• Global issues relating to IS, Syria and radicalisation</li> </ul>	<ul style="list-style-type: none"> <li>• Environmental Health - noise issues under ASB</li> <li>• Licensing function - enforcement linked to substance misuse work linked with Health Action Team</li> <li>• Roll out Prevent training</li> <li>• Using Community Officers/campaigns/tasking groups/PACT to raise awareness</li> <li>• Links to Caring Communities and Better outcomes for Young People - identifying gaps and working with KCC Youth commissioning</li> </ul>

Summary and initial analysis of consultation results

<ul style="list-style-type: none"> <li>• Prevent agenda</li> <li>• E-Safety</li> <li>• Highlight support and prevention</li> <li>• Links with health</li> <li>• Focus on support and prevention</li> </ul>	<ul style="list-style-type: none"> <li>• Need to increase resources for fly tipping enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Think about Troubled families link to Caring as wider agenda under Phase2</li> <li>• Link Children’s Partnership to work more closely with schools especially safe walking/cycling</li> <li>• Relocate fly-tipping clean environment in Green Environment</li> <li>• Links to health e.g. mental health</li> <li>• Road safety links with health and education Road safety education and Bikeability</li> <li>• Parking enforcement</li> </ul>
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Summary and initial analysis of consultation results

Caring Communities

*Highest rated issues:*

Priority	Action	% Keep
Provide the right support at the right time (including for vulnerable people, people on low incomes and those who care for others)	Adapt housing & properties to improve independent living for older people	89%
	Increase support and respite placements offered to carers	87%
	Provide social opportunities for vulnerable people	86%
Improve outcomes for young people	Support vulnerable children in their move from Primary to Secondary Schools	86%

<i>What matters to consultees</i>	<i>Threats</i>	<i>Opportunities</i>
<ul style="list-style-type: none"> <li>• Need for housing needs survey</li> <li>• Housing for people wishing to remain independent/downsize/retirement</li> <li>• Location of housing near to service centres</li> <li>• Recognises the links with health</li> <li>• Think about how broadband and digital inclusion can improve health and social care</li> <li>• More community based solutions</li> </ul>	<ul style="list-style-type: none"> <li>• Broadband coverage in rural areas - Link to Dynamic Economy</li> <li>• Increasing number of older people in the District (Link to Sustainable Economy)</li> <li>• Projected Population changes 65 - 85 KMPHO - (based on ONS) - 1.8% pop in 2016 to 7.7% in 2020 &amp; 85+ 4.8% pop 2016 to 24.6% in 2020</li> <li>• Affordable housing &amp; economic issues affecting employability to caring sector</li> <li>• Relative lack of investment in youth services compared Adult social services and education identified in Growth and</li> </ul>	<ul style="list-style-type: none"> <li>• Strategic Housing Management Assessment (SHMA) linked to review of the Sevenoaks Local Plan</li> <li>• Review of Housing Strategy and support for older people and vulnerable groups - linked to Healthy</li> <li>• CIL linked infrastructure &amp; SHMA</li> <li>• Digital inclusion - reducing isolation/helping to access services and support</li> <li>• KCC Accommodation Strategy</li> <li>• Link Health Inequalities Action Plan and providing accommodation for people with dementia</li> <li>• KCC Growth &amp; Infrastructure Framework - Adult Social Services highest areas of investment and secured funding</li> <li>• Community grants scheme</li> <li>• Older People's LSP Group - Single referral system/link to 'Nelbooker'</li> <li>• Children's partnership integrating health and social care and focusing on presentation &amp; using funding connected to partnership</li> <li>• More targeted support e.g. Swanley &amp; Edenbridge</li> </ul>

Summary and initial analysis of consultation results

	<p>Infrastructure Framework (£360,000 vs £69,400,000 identified Adult social services period 2014-2031</p> <ul style="list-style-type: none"> <li>Income deprivation affecting children index (IDACI).- District quintiles 2015 (DCLG) Worst areas in north District particularly Swanley White Oak, Swanley Chirstchurch and Crockenhill and Wellhill</li> </ul>	<ul style="list-style-type: none"> <li>Link to HERO project -</li> </ul>
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Summary and initial analysis of consultation results

Green Environment

*Highest rated issues:*

Priority	Action	% Keep
Protect the Green belt and conserve and enhance the value of our countryside and green spaces, particularly Areas of Outstanding Natural Beauty	Make sure planning polices are used effectively	88%
Ensure new development is designed to a high quality and takes into account local character	New housing that meets the national building for life standard for well-designed homes and neighbourhoods	88%
Maintain a clean local environment	Keep a weekly District Council refuse collection	88%
Reduce energy use and pollution, preserve our resources and mitigate the impact of climate change	Make sure new developments are not built in areas likely to flood and promote renewable energy	86%

<i>What matters to consultees</i>	<i>Threats</i>	<i>Opportunities</i>
<ul style="list-style-type: none"> <li>• New development should not ‘put pressure’ on areas likely to flood</li> <li>• Make better use of planning enforcement</li> <li>• Cross cutting issues of major developments including those outside the District</li> <li>• Think about impact of Paramount</li> <li>• Promote renewable energy in new scheme</li> <li>• Be clear on how many new homes/mix/meeting needs particular groups e.g. older people/dementia</li> <li>• More proactive reduce surface flooding</li> <li>• Like see more recycling</li> <li>• Flooding to make sure new development is not liable to flooding - put more focus on prevention</li> </ul>	<ul style="list-style-type: none"> <li>• Changes in Planning Policy especially Permitted rights to development</li> <li>• Housing - SHMA - need to balance building more homes with green belt issue</li> <li>• Economic Development - Balancing pressure to protect green belt with need for economic growth</li> </ul>	<ul style="list-style-type: none"> <li>• Review and update planning policies and manage development in accordance with them</li> <li>• Use planning polices to ensure homes are well designed and can meet people’s changing needs as get older</li> <li>• Move fly tipping to ‘Clean Local Environment’ - take enforcement action on fly</li> <li>• Use planning enforcement tools to improve visual amenity</li> <li>• Work with Town and Parish Councils and Partners to increase resilience to flooding</li> <li>• Reduce number of people concerned about refuse</li> <li>• Supporting national recycling campaigns (45% targets)</li> <li>• Retrofit and take measures to reduce fuel poverty and help people stay at home for longer</li> <li>• Link HERO project</li> <li>• Green Infrastructure -</li> </ul>

Summary and initial analysis of consultation results

		benefits to Healthy and Caring -
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Summary and initial analysis of consultation results

Healthy Environment

*Highest rated issues:*

Priority	Action	% Keep
Encourage access to health services for all	Support vulnerable groups with mental health conditions	93%
	Promote looking after yourself in a healthy way to people who manage long term health conditions	89%
Reduce health inequalities and improve the health and wellbeing of all	Support individuals with learning disabilities	92%
	Improve the early assessment and diagnosis of dementia and support for patients and carers	91%
	Support healthy weight programmes particularly for children	82%
Reduce risk taking behaviour	Improve awareness of sexual health	89%

<i>What matters to consultees</i>	<i>Threats</i>	<i>Opportunities</i>
<ul style="list-style-type: none"> <li>• Perception that people with mental health issues are let down during a crisis</li> <li>• Invisible illness</li> <li>• Support for people to remain independent</li> <li>• Continue to encourage community support</li> <li>• Promote the benefits for active travel, e.g. everyday walking and cycling in support of health and mental health</li> <li>• Join up health and transport</li> <li>• Looking at healthy food/snacks and cooking</li> <li>• Look at breastfeeding support take up as linked to child weight and development and health</li> <li>• Look at links between mental health and alcohol misuse in older people</li> </ul>	<ul style="list-style-type: none"> <li>• 3 wards with above average mental health contact rates (Swanley St Mary's, White Oak and Sevenoaks Eastern)</li> <li>• Several wards in District over 65 mental health contact rates significant over Kent average</li> <li>• Edenbridge South and West has highest level mental health contact people Learning Disabilities and significantly above Kent average</li> <li>• 1/3 of deaths in Sevenoaks are caused by cancer - other main causes are circulatory and respiratory diseases. These have lifestyle risk factors includes opportunities to prevent smoking, reduce obesity and alcohol consumption</li> <li>• Proportion of those out of work who have a health condition which is restricting</li> <li>• Reception wards &amp; Year 6 in the north of the District are more likely</li> </ul>	<ul style="list-style-type: none"> <li>• Links with long-term illness and mental health</li> <li>• Links with concentrations of people who receive Direct Payments in the District</li> <li>• Continue to engage GP and CCGs</li> <li>• Links with Caring Communities and social support</li> <li>• SHMA and housing strategy - identify needs and support for vulnerable groups</li> <li>• Links to aging population /dementia and specialist housing, sheltered housing and mix as identified</li> <li>• Use of CIL linked to infrastructure and SHMA.</li> <li>• Benefits of Green Infrastructure - linking with Green Environment</li> <li>• Continue to work with Dementia Friendly communities</li> </ul>

Summary and initial analysis of consultation results

<ul style="list-style-type: none"> <li>• Good sex and relationship education</li> <li>• Need made services more accessible for young people, especially lack of information/access to school nurse or guidance councillors in schools</li> <li>• Think about substance misuse programmes</li> <li>• Provide dementia friendly accommodation</li> <li>• Health checks for older people</li> </ul>	<p>to be affected by obesity. Year 6: Swanley St Mary's, White Oak and Crockenhill &amp; Well Hill in range 28 -46% obesity well above UK, county and District average - and Swanley Christchurch &amp; Swanley Village 12-18% range for reception obesity above UK, county and double District average.</p> <ul style="list-style-type: none"> <li>• Ward with highest rate of teenage pregnancy are Swanley Whiteoak 53.5 per 1000 female population aged 15-17 (2011/13 pooled) Hextable 33.7 and Swanley St Marys 27.9 - above Sevenoaks rate of 17.6</li> <li>• Admission rates for undetermined &amp; deliberate injury 2014/15 for 0-4 considerably above county average in some parts, more notably Fawkham &amp; West Kingsdown, Eynsford, and Sevenoaks Northern. Top injury under 18 Head injury and top 15-17 poisoning by drugs, medicaments &amp; biological substances (accounting 42%)</li> </ul>	<ul style="list-style-type: none"> <li>• Links to Dynamic and provide support into employment and training</li> <li>• Look at housing designed to help people with dementia stay at home for longer</li> <li>• Link reduce poverty and social exclusion, e. HERO, debt advice</li> <li>• Access to jobs and employment opportunities</li> <li>• Targeted work e.g. Swanley</li> <li>• Look at the role SDC Licensing and Planning have to play with health e.g. off-license restrictions, burger vans - look at Dartford example.</li> <li>• Benefits of access to open space and recreation - link to CIL in terms infrastructure provision</li> <li>• Opportunities to ensure Leisure facilities are well used and customer satisfaction is high</li> <li>• Links to community and voluntary transport in Sustainable Economy</li> <li>• Links Safe and Substance misuse/alcohol</li> </ul>
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Summary and initial analysis of consultation results

**Dynamic Economy**

*Highest rated issues:*

Priority	Action	% Keep
Improve skills for employment	Reduce the number of young people who are NEET	94%
	Increase the take up of apprenticeship opportunities	91%
	Increase educational attainment of young people attending schools within the District	86%
Maintain a supply of employment land and premises	Encourage vibrant town centres	87%

<b><i>What matters to consultees</i></b>	<b><i>Threats</i></b>	<b><i>Opportunities</i></b>
<ul style="list-style-type: none"> <li>• Transport for young people, particularly affordable</li> <li>• Need to provide support for young people to access apprenticeship opportunities</li> <li>• Need to improve Swanley town centre and New Ash Green town centre</li> <li>• Parking is a key issue if you want town centres to become more vibrant</li> <li>• Think about employment opportunities when development takes place</li> <li>• Think about road design and traffic management in new development and transport links</li> <li>• Think about emergency vehicle access in new development</li> <li>• Regenerate Swanley and New Ash Green</li> <li>• Think about infrastructure needs</li> </ul>	<ul style="list-style-type: none"> <li>• KCC decision on Young Person’s Travel scheme not finalised</li> <li>• Unemployment above regional averages in Swanley and Edenbridge</li> <li>• Businesses Demand Survey - businesses do want stay but need right size and quality of office space</li> <li>• Changes in government policy - for permitted rights to development</li> <li>• Continuing to build a strong economy despite loss of employment land and premises</li> <li>• Sevenoaks is high quality/high cost(Business Location Index) - Growth balanced against Green Belt</li> <li>• Lowest % GCSEs including E &amp; M GCSE level 40.2 in county Kent 58 and National 53.4</li> <li>• Biggest gap between pupils eligible for free school meals and</li> </ul>	<ul style="list-style-type: none"> <li>• Target growth areas and support identified in the Economic Development Strategy</li> <li>• Develop masterplan for Swanley as a catalyst for regeneration and means to increase high quality and more competitively priced rented accommodation for young people wishing to access employment especially in London</li> <li>• Link to work of Supporting Young People into Employment Group</li> <li>• Identify and support projects in NEET hotspots</li> <li>• Link Caring and focus support though Children’s Partnership &amp; children living in poverty</li> <li>• Link with business support in town centres</li> <li>• Identify sufficient supply of land for employment use - through review of the local plan and call for sites</li> <li>• Participate in and inform employment land study as part review of Local Plan</li> <li>• Set up retailer forums plus retail business support</li> </ul>

Summary and initial analysis of consultation results

<ul style="list-style-type: none"> <li>• Market offer for towns' and value individualism</li> <li>• Supporting Weald of Kent Grammar Annex</li> <li>• Capacity of primary schools in the District</li> </ul>	<p>their peers at KS2 - 22.4% L4 in RW and M above Kent 21 and National</p> <ul style="list-style-type: none"> <li>• In 2014 10.8% pupils free school meals , 19.4% were SEN (above Kent average of 18.7%, 8.5% pupil first language other than English and 15.4% Minority Ethnic</li> <li>• Lack of Job Centre Plus services in the District</li> <li>• High proportion residents very low qualifications - proportion no qualifications higher than for SE as whole but lower than GB (11.1% compared to 9.1 SE and 12.3 GB</li> </ul>	<ul style="list-style-type: none"> <li>• With tourism to promote and market towns' USPs</li> <li>• Supporting &amp; developing the local economy through the Economic Development Action Plan, West Kent Partnership and Leader Programme and work with tourism providers</li> <li>• Provide more parking in Sevenoaks Town (linked settlement of hierarchy)</li> <li>• Think about use of derelict land</li> <li>• Inward investment opportunities of marketing High Quality business location</li> <li>• Working through Supporting Young People into employment group to support pupils to be work ready and increase access to apprenticeships on offer and not taken up</li> <li>• District has a higher proportion of individuals with NVQ 4 and 3 ( and above equivalent qualification compared to the SE (41.9% in Sevenoaks compared to 36.2 in SE and 32.9 GB)</li> </ul>
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Summary and initial analysis of consultation results

**Sustainable Economy**

*Highest rated issues:*

Priority	Action	% Keep
Work with local people to deliver strong active and sustainable communities	Make the best use of community spaces and facilities	92%
	Promote and increase the number of people volunteering or taking part in community activities	91%
Reduce the need to travel, promote and improve access to key local services and public and community transport	Consider transport infrastructure implications in commercial, retail and larger residential	89%
	Maintain a supported bus service	88%
	Support and promote community transport schemes	86%
Provide for additional housing development including the right mix of housing types, small homes for older people and meet the needs identified for Gypsies and Travellers	Provide housing development that meets the needs of smaller households, older people and housing with mixed tenure	83%

Respondents to the Council's Resident's Survey 2015 were asked about their priorities for the Community Plan.

Specifically they were asked how easy is it to get to the following locations using their usual form of transport and, if they could improve access to one these facilities, which one would it be?

	Easy to access	Would like improved access*
Local hospital	67%	28%
Public transport e.g. bus stop, train station	80%	19%
Shopping centres / supermarket	89%	9%

Respondents were also asked how they commonly access these locations:

Car (as a driver)	75%
Car (as a passenger)	5%
Motorbike / scooter	0%
Bicycle	1%
Bus	7%
Voluntary or community transport service	0%
Train	0%
Taxi	0%
Walking	11%

Summary and initial analysis of consultation results

<b><i>What matters to consultees</i></b>	<b><i>Threats</i></b>	<b><i>Opportunities</i></b>
<ul style="list-style-type: none"> <li>• Work closely with Town and Parish Councils</li> <li>• Continue to support voluntary and community activities including arts</li> <li>• Need for more frequent and timely services</li> <li>• Need to improve transport connectivity</li> <li>• More services at evening and weekends</li> <li>• Concern about services in small villages and rural areas</li> <li>• New development plans to plan for transport/parking provision</li> <li>• Need a housing needs survey to understand current and future demand</li> <li>• Ensure there is a percentage of homes that is truly affordable</li> <li>• Recognise partnership work</li> <li>• More private small bungalows</li> <li>• More 2/3 bed houses</li> <li>• Consider links with health and education</li> <li>• Concern about high rents and ability young people’s ability to get on the property ladder</li> <li>• Young people not being about to afford to live in the area</li> </ul>	<ul style="list-style-type: none"> <li>• Poor transport links within the District and difficulty of accessing services from rural areas</li> <li>• KCC may decide not to make Kent Karrier a Dial a ride service</li> <li>• Impact of Paramount Development</li> <li>• Rural roads and dangers to cyclists of speeding/dangerous drivers</li> <li>• Notable affordability pressures, with the ..(entry level)..housing prices 11 times earning of younger households in Sevenoaks compared to a ratio of 6:5 nationally. Impact is that 2001-11 homes ownership levels fell with increasing numbers renting - SHMA</li> <li>• Median Housing price in Sevenoaks is £302,000 above the wider housing market areas and Kent average £210,000.</li> <li>• “A growth older population and increasing longevity is expected to result in a substantial growth in people with dementia and mobility problems” - SHMA.</li> <li>• Cross reference Green and Dynamic in balancing growth and need with green belt</li> <li>• The evidence suggests that lone parent households are more likely to be disadvantaged that other groups -SHMA</li> <li>• Younger households have a higher reliance on rented accommodation</li> </ul>	<ul style="list-style-type: none"> <li>• Review of Infrastructure as part Local Plan and use of CIL to deliver infrastructure improvements</li> <li>• Housing needs identified in the SHMA -levels of housing, affordable housing, mix, specialist housing and nursing or care home.</li> <li>• Use development and regeneration to improve connectivity and accessibility of public transport</li> <li>• Continue innovative work and partnership scheme such as Help to Buy and Home of Your Own and Small is Beautiful</li> <li>• Bringing empty homes back into use and under occupation work</li> <li>• Lobby for infrastructure needs identified in KCC Growth and Infrastructure Framework</li> <li>• Link to Economic Development Strategy</li> <li>• GLA Oyster - rail devolution of Metro services and extension of Oyster to Swanley</li> <li>• Lobby for extension of Oyster to Dunton Green and Sevenoaks</li> <li>• Lobby to represent transport concerns to the Local Transport Authority as part of the Kent Route Strategy</li> <li>• Number 8 Route in Sevenoaks</li> <li>• Campaign to promote</li> </ul>

Summary and initial analysis of consultation results

<ul style="list-style-type: none"> <li>• Don't assume all older people want 'small homes'</li> <li>• Consider HAPPI dementia standards in new build</li> <li>• Reflect the Planning Policy changes relating to Gypsies and Travellers in the Housing and Planning Bill 2015</li> </ul>	<p>important to monitor quality and focus on shared accommodation and housing within private rented sector - SHMA</p> <ul style="list-style-type: none"> <li>• 55% of newly forming households unable to afford market housing- SHMA</li> </ul>	<p>better take up of Voluntary and Community Transport schemes</p> <ul style="list-style-type: none"> <li>• Lobby KCC regarding Kent Karrier</li> <li>• Identify range of challenges and opportunities from Paramount development - produce cross cutting strategy</li> <li>• Staff volunteering policies</li> <li>• Community Grant scheme to and focused support on Community Plan priorities for the next three years</li> <li>• Link to safe and demonstrate improvements to accessibility to public transport</li> <li>• Use development and regeneration to improve connectivity and accessibility of public transport</li> </ul>
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## STRATEGIC ASSESMENT UPDATE

**Economic and Community Development Advisory Committee - 11 February 2016**

Report of Chief Officer Communities and Business

Status: Information Only

Key Decision: No

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**Executive Summary:** To inform members of the advisory committee of the outcomes of the Strategic Assessment

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**This report supports the Key Aim of Community Plan, Corporate Plan, Community safety Strategy & Action Plan**

**Portfolio Holder** Cllr. Hogarth

**Contact Officer(s)** Kelly Webb Ext.7474

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**Recommendation to:** That Members note the report.

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### Introduction and Background

- 1 The Strategic Assessment is a key priority of the Crime and Disorder Act and has to be completed by Community Safety Partnerships to address local priorities and to use the data and information for the annual Community Safety Strategy & Action Plan.
- 2 The strategic assessment looks at data from October 2014 - September 2015 from a variety of partner agencies including Sevenoaks District Council (SDC), Police as well as information from communities such as Partners and Community Together (PACTs), Residents Surveys and in this one Community Plan Consultation.

### Key Implications

#### Financial

This Assessment is a core part of SDC role within the Community Safety Team and has no impact on SDC Budgets



**COMMUNITY SAFETY STRATEGY & ACTION PLAN QTR 2 UPDATE**

**Economic and Community Development Advisory Committee - 11 February 2016**

Report of Chief Officer Communities and Business

Status: Information Only

Key Decision: No

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**Executive Summary:** To inform members of the advisory committee of the outcomes of the current 2015-16 action plan so far

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**This report supports the Key Aim of Community Plan, Corporate Plan, Community safety Strategy & Action Plan**

**Portfolio Holder** Cllr. Hogarth

**Contact Officer(s)** Kelly Webb Ext. 7474

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**Recommendation:** That Members note the report.

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**Introduction and Background**

- 1 The Strategy & Action Plan is a key priority of the Crime and Disorder Act and has to be completed by Community Safety Partnerships to address local priorities and work with partner agencies to take actions forward.

**Key Implications**

Financial

This Assessment is a core part of SDC role within the Community Safety Team and has no impact on SDC Budgets

Legal Implications and Risk Assessment Statement.

There are no legal

Equality Assessment

The Assessment covers all equalities

## Agenda Item 9

**Appendices** Appendix A - Quarter 2 Monitoring Report

**Background Papers:** None

**Lesley Bowles**  
Chief Officer for Communities and Business

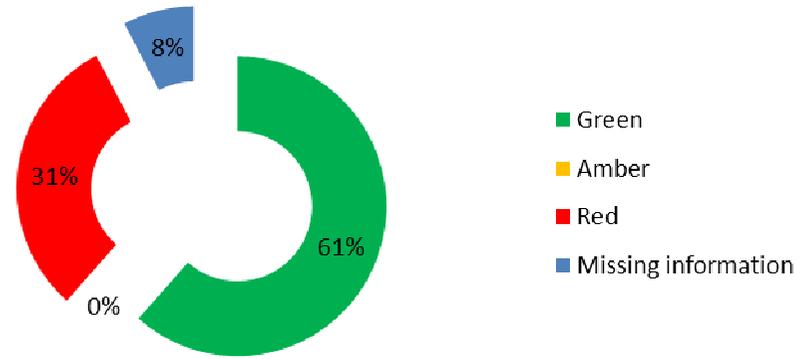


**Sevenoaks District  
Community Safety Partnership**

# SEVENOAKS DISTRICT COMMUNITY SAFETY STRATEGY & ACTION PLAN 2015-16

## Quarter 2 Monitoring Report 1<sup>st</sup> July 2015 – 30<sup>th</sup> September 2015

### Part A Success Measures Quarter 2

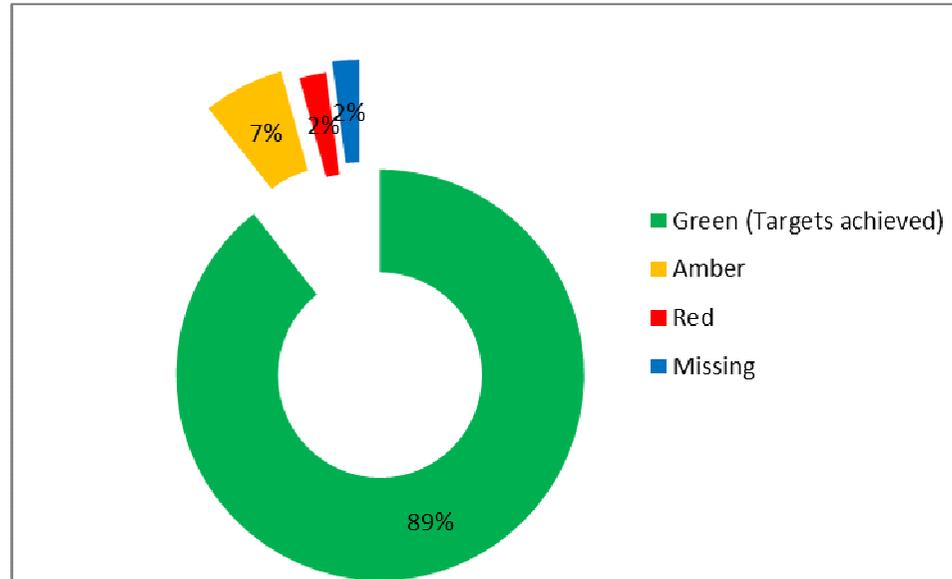


Success Measures	Number
Green (Targets achieved)	8
Amber	0
Red	4
Missing Information	1

Ref	Success Measures	By When	Lead Agency	Status	Quarter 2 1 <sup>st</sup> July 2015 – 30 <sup>th</sup> Sept 2015
CSAP 1	All recorded crime All Victim Based Crime reduced compared with the previous year	March 2016	Kent Police	Green	All victim based crime April 2015 – Sept 2015. There were 2551 crimes a reduction of 91 crimes (3%) compared to this time last year
CSAP 2	Anti-Social Behaviour An improvement in behaviour achieved in 80% of cases accepted by the Anti-Social Behaviour Task Group.	March 2016	CSU	Green	16 individuals were referred during this quarter to the ASB Task Group. 13 individuals also showed an improvement in their behaviour or were removed within 6 months, equalling 81%.
	75% of Anti-Social Behaviour victims satisfied with action taken.			Green	13 surveys were received during this quarter. 12 were satisfied with action taken (92%)
Page 89 CSAP 3	Young People's issues Intervention projects and positive media for young people to be maintained	March 2016	Kenward Trust YOT	Green	Family Fun Days were delivered in the Summer Holidays, July/August 2015. They visited: Horton Kirby & South Darenth, Otford, Hartley, West Kingsdown, Swanley, Hextable, Leigh, Brasted, New Ash Green, Chiddingstone, Dunton Green, Knockholt, Sevenoaks, Halstead, Penshurst, Crockenhill, Seal, Edenbridge, Westerham and Eynsford. Over 2000 people attended the events.  Reform Restore Respect Workshops have taken place in Knole Academy and Dunton Green Primary School.
	The number of young people entering the criminal justice system for the first time to be reduced.			Missing Information	Data has not been received regarding FTE. Community Safety Manager is arranging a meeting with KCC to address this. This will take place in October

Ref	Success Measures	By When	Lead Agency	Status	Quarter 2 1 <sup>st</sup> July 2015 – 30 <sup>th</sup> Sept 2015
CSAP 4	Burglary Number of Burglary Dwelling to be reduced compared with the previous year	March 2016	Kent Police	Green	Burglary Dwelling April 2015– Sept 2015. There were 135 crimes a reduction of 90 crimes (-40%) compared to this time last year.
	Red			Burglary Other Than Dwelling April 2015 – Sept 2015. There were 325 crimes this is an increase of 27 crimes (9%) compared to this time last year.	
CSAP 5	Vehicle Crime Number of Theft of Motor Vehicles to be reduced compared with the previous year	March 2016	Kent Police	Red	Theft of Motor Vehicle April 2015– Sept 2015. There were 91 crimes an increase of 9 (11%) compared to this time last year.
	Red			Theft from Motor Vehicle April 2015 – June 2015. There were 246 crimes an increase of 6 crimes (3%) compared to this time last year.	
CSAP 6	Theft offences & handling stolen goods (incl shop lifting, theft of metal & metal offences) The number of businesses participating in the Safer Town Scheme to be increased by 10 %	March 2016	Kent Police BCRP	Green	April 2015 – Sept 2015. There were 376 Theft offences, this is a reduction of 42 crimes (-10%) compared with the previous year.

Ref	Success Measures	By When	Lead Agency	Status	Quarter 2 1 <sup>st</sup> July 2015 – 30 <sup>th</sup> Sept 2015
	The number of exclusion/banning notices issued to be increased by 10%			Green	Currently, there are 20 exclusions from the Sevenoaks town pubs and one exclusion from the town shops for anti-social behaviour.
CSAP 7	<b>Speeding incl Road Safety</b> Maintain the number of voluntary speed watches and Police enforcement	March 2016	CSU	Green	There was a speed watch training session in July with 15 people attending. There is another session scheduled for October.  Speed Watch was put into InShape asking residents to advise of locations.  Police CPT Team have been going to speed watch sites to support Speed Watch
CSAP 8	<b>Substance Misuse</b> Substance Misuse Action Plan to be 85% on target	March 2015	Substance Misuse Task Group	Green	The Substance Misuse Action Plan is 87% on target.  A Substance Misuse Conference is being organised for November 2015 in order to update the Action Plan and gain Partnership buy in.
CSAP 9	<b>Domestic Abuse</b> The number of repeat incidents & repeat victims of Domestic Abuse to be reduced by 2%	March 2015	CSU Domestic Abuse Working Group	Red	There have been 179 repeat victims during Quarter 2. This is 29% an increase of 4.7% from the same period 2014-15  Kent Police no long provide statistics on repeat Domestic Abuse incidents, victims only.



Actions	Number
Green (Targets achieved)	42
Amber	3
Red	1
Missing	1

Ref	Priority Action	By When	LEAD OFFICER	Status	Quarter 2 1 <sup>st</sup> July – 30 <sup>th</sup> Sept 2015
<b>Burglary (Dwelling and BOTD)</b>					
CSAP 1.1 Page 93	Proactively target action on hot spot areas using Pred Pol data and Op Cocoon through the monthly Daily Tasking meetings	April 2015	CSU Police Housing Associations KCC Community Wardens	Green	<p>Police Predpol locations are listed on the Daily Tasking Action Sheets and are updated daily. This has been reduced to 5 locations from 20.</p> <p>The KCC Community Wardens are tasked to attend Prepol locations by the KCC Warden Supervisor which are in their specific areas. They then report back any activities/observations they make to Police.</p> <p>Op Cocoon: There were 54 Police Street Briefings across the district located in: Hartley, West Kingsdown, Badgers Mount, South Darenth, Swanley, New Ash Green, Sevenoaks, Riverhead, Leigh, Edenbridge, Otford, Westerham, Halstead, Crockenhill, Seal, Leigh and Chipstead.</p>
CSAP 1.2	Help address perception of Burglary by communicating effective key messages by all front line staff to residents and Town & Parish Councils	April 2015	CSU Police KCC Community Wardens	Green	We have the Burglary leaflet that has been produced for residents across the District. We also tweet out any messages and the community safety newsletters go to

					all town and parish councils. There has been a reduction in burglary dwellings and Police have done a specific tweet regarding positive work with residents
CSAP 1.3	Expand role of Integrated Offender Management Unit (IOM) to help support intervention for prisoners who have received 12months or less for Burglary crimes	September 2015	Probation Service Police CSU	Green	A monthly IOM meeting has now been set up across West Kent continues to discuss prolific offenders and to look at support interventions. There is also a quarterly Reducing Reoffending meeting for West Kent that looks at funding projects for offenders in their rehabilitation
CSAP 1.4	Continue to deliver Smart Water to vulnerable and repeat victims of Burglary & Burglary other than Dwelling across the District	On-going	CSU KCC Community Wardens	Green	Community Wardens now using Selecta DNA kits, purchased by SDC, in their crime reduction activities across Sevenoaks communities.
CSAP 1.5	Through Media campaign help promote CSU and education about Burglary & BOTD through Twitter & Face book	April 2015	CSU Police Housing Associations KCC Community Wardens	Green	Tweets are submitted daily. When specific incidents occur tailored tweets are submitted for Burglary & BOTD. Advice tweets from partner agencies are also re-tweeted.  Twitter account has 292 followers.
CSAP 1.6	North West Kent Crime Prevention Panel (NWKCPP) to attend village days/fetes across the District promoting Home Security	On-going	NWKCPP CSU	Green	The North West Kent Crime Prevention Panel attend the Bluewater Community Safety Shop on a daily basis. Community events NWKCPP attended during July 2015 – Sept 2015 were located in: Chiddingstone; Westerham and Riverhead.

Ref	Priority Action	By When	LEAD OFFICER	Status	Quarter 1 1 <sup>st</sup> Apr – 30 <sup>th</sup> June 2015
<b>Vehicle Crime</b>					
CSAP 2.1	Target beauty spot locations and work with trusts and rangers to raise awareness. Use high visibility patrols and wildlife cameras	April 2015	CSU Police National Trust KCC Community Wardens	Green	Police and the CSU have been working with the National Trust on informing visitors of leaving valuables in their cars. We have used wildlife cameras where appropriate.
CSAP 2.2	Promote Safe Plates, work with local dealerships and promote the service through PCSO surgeries	May 2015	CSU Police	Green	In late July early August Kent Police carried out 6 Safer Plates – 27 vehicles completed.
CSAP 2.3	Expand role of Integrated Management Offender Unit to help support intervention for prisoners who have received 12 months or less for Burglary crimes	September 2014	Probation Service Police CSU	Green	A monthly IOM meeting has now been set up across West Kent to discuss individuals and supportive interventions. There is also a quarterly Reducing Reoffending meeting for West Kent that looks at funding projects for offenders in their rehabilitation
CSAP 2.4	Targeted work through the Daily Taskings to identify hotspot locations and be proactive in those areas; use Pred Pol data	April 2015	CSU Police	Green	During Quarter 2 there have been 274 Daily Tasking Actions.  These actions are discussed on an individual basis and tailor made actions are put in place. Any hotspot areas are highlighted and relevant actions taken.

CSAP 2.5	Through Media campaign help promote CSU and education about TOMV and TFMV through Twitter & Face book	April 2015	CSU Police Housing Association KCC Wardens	Green	Vehicle Crime has been promoted through Facebook and Twitter as well as leaflets and updates in the Community Safety newsletter. There has been a reduction in vehicle crime.
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Ref	Priority Action	By When	LEAD OFFICER	Status	Quarter 1 1 <sup>st</sup> Apr– 30 <sup>th</sup> June 2015
<b>ASB Incl Environmental Crime</b>					
CSAP 3.1	Increase number of prosecutions for fly tipping through camera deployment. Awareness campaigns through local Charters (modelled on Keep Britain Tidy pilots) and prioritise hotspots	April 2015	KCC Clean Kent CSU KCC Community Wardens PCSOs Housing Associations	Amber	There have been no prosecutions for fly tipping this quarter. Direct Services have been working with Clean Kent and are also looking at a part time enforcement officer. Cameras have been put in specific areas and investigations have been taken forward
Page 397 CSAP 3.2	Campaign around prevention of Cyberbullying and e-safety in schools especially around vulnerable children and adults	April 2015	CSU Housing Associations	Green	Cyberbullying and E-safety has been a proactive campaign in the CSU. The website has been updated to include up-to-date information. The Community Safety Manager has liaised with schools and helped to update cyber bullying policies
CSAP 3.3	Good Neighbour campaign around noise, harassment. Encourage resident responsibility in speaking with their neighbours to resolve low levels issues, referrals into mediation and managing expectations for agencies in responding to clashes of lifestyles. Take joint proactive action in response to more serious	April 2015	CSU SDC Housing Associations KCC Community Wardens	Missing Information	

	cases of noise nuisance and harassment reported.				
CSAP 3.4	Promote joint partnership working on the new ASB legislation	April 2015	CSU Housing Associations Legal Teams	Green	The CSU continues to work closely with partners to ensure that action is taken with the new ASB Powers. A debrief was held in relation to our Criminal Behaviour Order and we ensure all departments are included where applicable to ensure that action is taken forward proactively and quickly.
CSAP 3.5	Use a targeted approach to ASB concerns with KCC Community Wardens and Police Community Support Officers	On-going	CSU Police KCC Community Wardens Housing Associations	Green	Continue to work in partnership with PCSOs and Community wardens to address asb. This includes visits to those causing asb and those who are vulnerable and in need of support.
CSAP 3.6	Respond to ASB issues through the daily Tasking Process and report back in 100% of cases	On-going	CSU All Partners	Green	<p>During Quarter 2 there have been 274 Daily Tasking Actions.</p> <p>All actions are reported back to the informant, some informant's do request no contact be made resulting in 249 informants updated with actions that were taken forward.</p> <p>These actions are discussed on an individual basis and tailor made actions are put in place. Any hotspot areas are highlighted and relevant actions taken.</p>

Ref	Priority Action	By When	LEAD OFFICER	Status	Quarter 2 1 <sup>st</sup> July – 30 <sup>th</sup> Sept 2015
<b>Young People</b>					
CSAP 4.1	Identify repeat behavior in individuals (pre-offending) and work with Troubled Families to provide early intervention	April 2015	Troubled Families Project CSU Early Intervention	Green	Since the beginning of Phase 2 of the Troubled Families Programme earlier this year, 186 troubled families have been identified, 38% of which have met the indicator for crime and ASB (71 families) at initial identification for support as well as at least one other Troubled Families indicator. These families receive support from early help workers, FIP workers and other services within the wider workforce which aims to tackle the issues that underlie the offending and anti-social behaviour. The offending and anti-social behaviour is monitored quarterly by the Troubled Families Programme to keep track of progress, using hard data sets, feedback from the ASB Task Group and family action plans.
CSAP 4.2	Deliver positive relationships programme to help break the cycle of Domestic Abuse. Do an audit of services and identify the gaps	September 2015	CSU Schools Youth Clubs 8-12s Projects	Green	CSP Funding secured by DAVSS to roll out the DAY programme; schools circulated with the opportunity - replies awaited with the intended start date Autumn 2015.

					<p>Key messages are being promoted through twitter and interaction with the media and will be further enhanced when the DAVSS website has been re-developed in the Autumn 2015.</p> <p>Awaiting confirmation of evaluation company to start.</p>
<p>CSAP 4.3</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 100</p>	<p>Audit services in place for young people in the District to identify gaps and plan how to meet them</p> <p>Re-Design and influence KCC Youth Commissioning Service around youth work focusing on local needs</p>	<p>March 2016</p>	<p>Early Help Commissioned Youth Services Volunteer Sector All</p>	<p>Green</p>	<p>An initial meeting has taken place around the commissioning of youth services. It will address the detached work in the rural areas to be more positive.</p>
<p>CSAP 4.4</p>	<p>Target detached youth work through the CSU</p>	<p>On-going</p>	<p>CSU Early Help Kenward Trust Police Housing Associations KCC Community Warden</p>	<p>Green</p>	<p>6 hot spot areas were tasked by the CSU via ASB reports to visit by the Substance Misuse Workers. 4 individuals were assessed and signposted for more specialised interventions.</p> <p>Areas visited have been: Environmental Park, Sevenoaks; The Vine, Sevenoaks; Greatness Recreation Ground, Sevenoaks; Raley's Gym, Sevenoaks; West Kingsdown and Swanley Railway Station.</p>

CSAP 4.5	Continued promotion of E-Safety creating a centre for resources	May 2015	SDC KCC CSU Commissioned Youth Services Early Help	Green	E-Safety has continued via the website and twitter. The website is continually updated and we have tweeted local and national campaigns. We have linked in with the KCC E-Safety Worker and this has now included Child Sexual Exploitation through the internet
CSAP 4.6	Work with Youth Offending Service on community payback and make good use of the KFRS Youth programme	June 2015	YOS KFRS CSU	Red	Meeting date to be set up during Quarter 3.

Ref	Priority Action	By When	LEAD OFFICER	Status	Quarter 2 1 <sup>st</sup> July – 30 <sup>th</sup> Sept 2015
<b>Domestic Abuse</b>					
CSAP 5.1	Raise awareness and sign posting to local and county wide services and resources including refuges, particularly targeting repeat victims	On-going	CSP Domestic Abuse Working Group All Partners KCC Youth Services	Green	Domestic abuse Posters and DAVSS leaflets have been produced in different languages and have been distributed via Social Media.
CSAP 5.2 Page 102	Support young people to form positive and healthy relationships (to reduce onset of abusive behaviours and break the cycle of abuse.  Promote key messages around domestic abuse prevention and support, linking in with national campaigns and promoting local services	June 2015	DAVSS DA Working Group VAWK Early Help	Green	Choices are delivering Positive Relationship programme to school pupils of 5 – 13 years.
CSAP 5.3	Raise awareness of Domestic Abuse in key groups (LGBT, Traveler Groups, Ethnic Minorities)	March 2016	DA Working Group All Partners	Green	Domestic abuse Posters, leaflets and services available have been distributed via Social Media and via the Domestic Abuse Working Group to key partners and GPs.
CSAP 5.4	External Evaluation of DA Services funded by CSP	September 2015	CSP DAVSS ISVA Choices CDAP	Green	Quotations have been received and a bid will be put forward to the Partnership regarding the evaluation of referrals and local services
CSAP 5.5	Support local services to help victims and perpetrators in the District.	April 2015	CSP Domestic Abuse Working Group	Green	Community Domestic Abuse Perpetrators (CDAP) Programme has been funded by the

	Continued promotion of services via media campaigns				<p>Partnership. During quarter 2, 5 men from West Kent attended the course. None from Sevenoaks.</p> <p>Domestic Abuse Volunteer Support Service (DAVSS) has been funded by the Partnership. During quarter 2 there were 50 referrals from Sevenoaks District from a total of 160 from West Kent.</p> <p>The Freedom Programme has been funded by the Partnership. The next Freedom Programme is to start in September 2015.</p> <p>All Domestic Abuse services are regularly advertised via social media.</p>
CSAP 5.6	Structured review of Partnership working on Domestic Abuse – identify any gaps and duplications	September 2015	CSU Domestic Abuse Working Group	Green	Quotations have been received and a bid will be put forward to the Partnership regarding the evaluation of referrals and local services

Quarter 2 1 <sup>st</sup> July – 30 <sup>th</sup> Sept 2015					
Ref	Priority Action	By When	LEAD OFFICER	Status	
<b>Substance Misuse</b>					
CSAP 6.1	Preventative and early intervention youth work to address identified local needs and improve well-being of young people. Link with other services including Mental Health Services	On-going	KCA Substance Misuse Task Group Kenward Trust Early Help KCC Youth Services Early Intervention Team	Green	Due to it being the summer holidays Kenward community outreach services does not do any intervention programmes as the services and projects were on holiday.
CSAP 6.2	Early intervention outreach to be targeted and responsive	April 2015	Kenward Trust CSU KCC Youth Services	Green	During quarter 2 there were 6 hot spot areas visited by the Substance misuse workers as requested by the CSU.
CSAP 6.4	Structured interventions around underage drinking and NPS (Legal Highs)	On-going	Trading Standards Kenward Trust KCA CSU	Amber	KCC Trading Standards are currently undergoing a complete restructure which should be in place in August. It maybe at that stage that Under age sales exercises are considered  The Substance Misuse Worker is tasked to any areas highlighted by the CSU
CSAP 6.4	Mapping and evaluation of Substance Misuse services	September 2015	CSU CRI KCA Kenward Trust	Green	We have been working with neighbouring authorities especially where services have overlapped. To provide a West Kent Booklet. A Conference will be held in November as part of alcohol awareness week

CSAP 6.5	Investigate "Recovery Community" with the initiative of Dry Bars	May 2015	Kenward Trust CSP All Partners	Amber	A meeting will be held with Kenward Trust in September to look at taking this forward.
CSAP 6.6	Local response to national campaigns including vulnerable adults, older people and public health campaigns	May 2015	Substance Misuse Task Group All Partners	Green	Prevent Awareness Week will take place in September 2015.  Alcohol Awareness week will take place in November 2015. Plans for this week will take place during Quarter 3.

Quarter 2 1 <sup>st</sup> July – 30 <sup>th</sup> Sept 2015					
Ref	Priority Action	By When	LEAD OFFICER	Status	
<b>Theft Offences incl Shoplifting</b>					
CSAP 7.1	Develop email groups to send out bespoke messages for specific themed retailers. Encourage greater ownership of this crime type by shop owners	May 2015	BCRP CSU Economic Development	Green	Businesses have been contacted and where possible email accounts have been obtained to allow bespoke messages to be sent.  Unfortunately not all members have a local email address and can only supply a head office email address.
CSAP 7.2	Identify repeat offenders. Share images with CCTV and do more preventative work with shop owners	April 2015	Police CCTV CSU BCRP	Green	Obtaining images remains a difficult area with data protection issues, however, those business members who have shop CCTV and can provide reasonable images are circulated adhering to the protocols
CSAP 7.3	Publicise arrests through Social Media especially around joint working with the Business Crime reduction Partnership	April 2015	SDC Police BCRP CCTV	Green	Arrest information when available is circulated to members either received via council CCTV or police.  Good news partnership working leading to arrests are advertised through social media.
CSAP 7.4	Co-ordinated multi agency operations concerning retail theft and enhance visibility, eg by conducting Safer Plates ops in retail car parks	April 2015	Police CSU	Green	Local PCSOs hold surgeries at local supermarkets and proactive crime prevention events taken place. For example if there are reports of purse dipping, purse chains will be offered to shoppers in the location.

					The BCRP co-ordinator also carries out joint visits with PCSOs to all town centres in order to encourage them to join the scheme.
CSAP 7.5	Work with BCRP to increase board members, businesses and take forward new technology	April 2015	BCRP CSU	Green	<p>Grant application has been made to The Kent Peoples Trust to fund the purchase of a website. It is anticipated a website this will provide greater awareness of the scheme and hopefully attract new members. Grant decision is expected in November.</p> <p>A funding bid has been submitted to the Sevenoaks District Community Partnership and agreed. This funding is to be directed to finance a news letter giving details of the schemes activities during the year. Part of this funding is also to be used to produce a 'Flyer' to promote new members.</p>
CSAP 7.6	Work with Trading Standards on repeat offenders of Handling of Stolen Goods	April 2015	Trading Standards CSU	Green	<p>Trading Standards carry out operations with Police at Boot Fairs.</p> <p>The CSU pass on any relevant information to Trading Standards regarding stolen good when received. This information is also disseminated via Social Media.</p>

Quarter 2 1 <sup>st</sup> July – 30 <sup>th</sup> Sept 2015					
Ref	Priority Action	By When	LEAD OFFICER	Status	
<b>Road Safety incl Speeding</b>					
CSAP 8.1	Identify top 3 speeding sites within the District and work with KCC Highways and Town and Parish Councils to address the problem	April 2015	KCC Highways Police SDC	Green	Speed Checks have been completed in Station Road, South Darenth; Swan Lane, Edenbridge; Oak Lane, Sevenoaks; Station Road, Eynsford; High Street, Eynsford; Green Court Road, Crockenhill and Main Road, Knockholt.  Resulting in 443 vehicles checked. 27 drivers given warnings and 1 ticket issued.
CSAP 8.2	Link the top 3 areas with Speed Watch campaign. Increase volunteers in those areas and in 8.1 above use with Police enforcement	June 2015	CSU Police	Green	An article was published in In-shape magazine regarding Speed Watch and a training session took place on 21 <sup>st</sup> July. Another training session has been scheduled for 28 <sup>th</sup> October.
CSAP 8.3	Work with young people on speed awareness, before driving	April 2015	KFRS CSU All Partners	Green	Road safety video being produced locally in partnership with Southampton university and KFRS. To be used at campuses around the country promoting road safety for new drivers. This is being taken forward by Sevenoaks watch manager.
CSAP 8.4	Co-ordinate work in schools. Investigate what work is going on and co-ordinate this with	September 2015	KFRS Police KCC Community	Green	Sevenoaks, Swanley and Ash fire crews working with school liaison officers to meet demands of KCC

Ref	Priority Action	By When	LEAD OFFICER	Status	Quarter 2 1 <sup>st</sup> July – 30 <sup>th</sup> Sept 2015
	KFRS, Police and KCC Community Wardens		Wardens		education plans.
CSAP 8.5	Minimum of 4 Multi-Agency events to address speed enforcement	March 2016	Police KFRS CSU All Partners	Green	Multi Agency events took place during National Road Victim Month.  Phone safe campaign run by KFRS throughout September.
CSAP 8.6	Education on road safety to be delivered through schools including Pedestrian and Cycle Safety	June 2015	KFRS Police CSU	Green	Dartford crews working in partnership with the Anthony roper pre school on preventative road safety measures for school pick up time.

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**COMMUNITY GRANT SCHEME DRAFT ALLOCATIONS 2016/17**

**Economic & Community Development Advisory Committee - 11 February 2016**

Report of Chief Officer - Communities & Business

Status: For Decision

Also considered by: Cabinet - 3 March 2016

Key Decision: Yes

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**Executive Summary:** This report sets out information about the Community Grant Scheme and summarises applications received by the Council from voluntary organisations for funding during 2016/17.

Details of the appraisal process are provided. This included a lengthy and detailed consultation with the Portfolio Holder for Economic & Community Development, Cllr Hogarth, the Deputy Portfolio Holders for Economic & Community Development, Cllrs Hogarth, Abraham, Maskell, and Cllr Mrs Bosley. Members have been trained in appraisal techniques. Recommended grants are set out in Appendix C.

Copies of the applications received are available in the Members' Room.

Officers would be pleased to answer detailed questions about individual applications in advance of the meeting.

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**This report supports the Corporate Vision of Providing Value for Money and the Community Plan Vision for Safe & Caring Communities, a Green & Healthy Environment and a Dynamic & Sustainable Economy.**

**Portfolio Holder** Cllr. Hogarth

**Contact Officer** Simon Davies Ext. 7374

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**Recommendation to Economic & Community Development Advisory Committee:** for information.

**Recommendation to Cabinet:** Grants, as set out in Appendix C of this report be approved subject to the conditions set out in paragraph 14.

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**Reason for recommendation:** Applications received have been appraised according to the Council's Guidelines and those recommended for funding support the aims of the scheme and represent value for money.

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## Agenda Item 10

### Introduction and Background

- 1 The Council's Community Grant Scheme supports local charities and voluntary sector organisations that, through their work, contribute to the priorities set out in the Community Plan 2013-28.
- 2 The grant guidelines were reviewed during 2013/14 and revised guidelines were agreed by Cabinet on 12 September 2013.
- 3 The grant scheme was publicised widely across the District within the voluntary sector, through town and parish councils, libraries and in the press in September 2015. The closing date was 27 November 2015. The total budget available for distribution in 2016/17 is £153,331, including £98,540 for the Citizens' Advice Bureaux in the District. Funding for the Citizens' Advice Bureaux is subject to a three year Service Level Agreement 2015-18.
- 4 The 2016/17 budget available for voluntary sector organisations is as follows:-

Funding for the CABx SLA	£ 98,540
Amount available for grants	£ 54,791
<b>Total Budget</b>	<b>£ 153,331</b>

- 5 A total of 30 grant applications have been received, representing total grant requests of £114,933.
- 6 A copy of the Council's Corporate Code of Practice for making grants is attached at Appendix A.
- 7 A copy of the scheme guidelines is attached at Appendix B.
- 8 A full schedule of applications is attached at Appendix C. The Portfolio Holder for Economic & Community Development has copies of all of the applications and a full set is available in the Members' Room. Officers would be pleased to deal with any detailed queries in advance of the meeting.
- 9 In 2015/16, the voluntary organisations funded supported 205,594 volunteer hours, which represented an economic benefit to the District of £2.56 million.

### Appraisal Process

- 10 Members will appreciate that the recommended grants in Appendix C have been put forward following an appraisal by Officers trained in grant appraisal and a detailed consultation with the Portfolio Holder for Economic & Community Development, Cllr Hogarth and the Deputy Portfolio Holders for

Economic & Community Development, Cllrs Abraham and Maskell, and Cllr Mrs Bosley. Recommendations have been made in accordance with the Scheme Guidelines and the Council’s Corporate Code of Practice for grants and take into account various factors, including:

- i. the extent to which the application supports the District Council’s priorities;
- ii. the extent to which the application assists residents across the District and its impact;
- iii. the extent to which the application should be funded by other organisations;
- iv. whether performance indicators are relevant and appropriate;
- v. whether the applicant meets the eligibility criteria established in the Guidelines and the Corporate Code of Practice for grants;
- vi. the level of reserves held by the applicant.
- vii. Whether the applicant has appropriate child protection and safeguarding arrangements in place.

Recommended Level of Grant

- 11 A summary of the total value of recommendations in this report and the total draft budget is set out below.

Total 2016/17 grant budget available to voluntary and community sector organisations (subject to approval of budget)	£153,331
Grants to CABx for 2016/17 under the terms of a three-year SLA	£98,540
Recommended grants to all other voluntary and youth groups	£54,790
Total recommendations	£153,330

- 12 A full list of grants recommended to voluntary and youth groups is attached at Appendix C.
- 13 Unsuccessful applicants will be informed of the reason for this decision, and encouraged to contact Imago or North West Kent Council for Voluntary Service for advice and support in seeking funding elsewhere if appropriate.

## Agenda Item 10

### Recommended Conditions

- 14 It is recommended that grants be made to voluntary organisations subject to the following conditions:
- (i) that performance indicators as set out in the application forms are adhered to and monitored;
  - (ii) that appropriate Safeguarding policies and arrangements are in place, where necessary;
  - (iii) that appropriate recognition of this Council's funding contribution is made in all their publicity; and
  - (iv) where services are provided over a wider area than the District boundaries, organisations will be required to hold grant aid from this Council in a restricted fund for the benefit of Sevenoaks District residents.

### Key Implications

#### Financial

- 15 The level of funding recommended is in accordance with the draft 2016/17 budget of £153,331.

#### Resources (Non-financial)

- 16 The work connected with the Community Grant Scheme administration and monitoring is being undertaken through existing resources.

#### Legal Implications and Risk Assessment Statement.

- 17 There are no legal or human rights issues relating to this report. All organisations applying for funding are required to have an equalities policy and where appropriate child protection and/or adult protection policies.

Risk	Mitigation
Grants allocated are lower than requested	Application forms ask whether the project could continue if funding were reduced. Appraisal looks at realistic performance indicators for the amount of grant recommended. Performance indicators are agreed with Voluntary and Community Groups.
As a condition of grant any organisation allocating onward	Condition of grant to ensure checks carried out and that

<p>funding on behalf of the Council to another organisation must check whether appropriate police checks and child or vulnerable adult protection policies are in place.</p>	<p>application forms seek confirmation. Monitoring process to confirm an effective process is in place.</p>
<p>Grant allocations not approved in March.</p>	<p>A timetable is in place to ensure grants are considered by Cabinet in March and processes in place to ensure grant payments are made in the first week of the financial year.</p>

Equality Assessment

- 18 Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups. The decisions recommended through this paper directly impact on end users. The impact has been analysed and varies between groups of people. The results of this analysis are set out immediately below.

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
<p>a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?</p>	<p>No</p>	<p>The community grants scheme assists with the provision of services to support District residents, particularly those in the greatest need.</p>
<p>b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?</p>	<p>Yes</p>	<p>The grant scheme provides funding for specific groups, such as older people, families, young people and people with disabilities</p>
<p>c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?</p>		<p>No negative impacts identified</p>

**Conclusions**

- 19 The work of the voluntary sector across the Sevenoaks District is highly valued. The Council's grants programme supports the dedication and commitment of the many volunteers who help the most vulnerable people in the District. Members are asked to agree the draft grant allocations as set out in Appendix C.

**Appendices**

Appendix A - Council's Corporate Code of Practice for making grants

Appendix B - Community Grant Scheme guidelines

Appendix C - Full schedule of applications

**Background Papers:**

[Grant scheme guidelines](#)

[Sevenoaks District Council Code of Practice for Grant-making.](#)

**Lesley Bowles**  
**Chief Officer Communities & Business**

## **Sevenoaks District Council Grants**

### **Code of Practice September 2003**

For this purpose, a grant is taken to mean:

*'a cash award for a specified initiative, project or service not provided by the Council which benefits residents or those working in the district'*

#### **Each grant scheme should have:**

1. Written criteria outlining:
  - Eligibility
  - Scheme objectives
  - How the grant decision will be made in relation to the extent to which the scheme criteria are met.
2. An application form
3. Guidelines for completing the application form.
4. Minimum and maximum grant level
5. Performance indicators
6. Monitoring arrangements

#### **Principles**

- The criteria must be in line with the Council's overall objectives
- All grant schemes and benefits in kind must support and complement the Council's Strategic Objectives.

#### **Eligibility**

- The applicant group must have a constitution (or at least be working towards adopting one). For most grants a constitution is essential.
- The applicant group should have a management committee.
- The applicant group must have a bank account with 2 signatories. If they do not have a bank account, they must nominate a voluntary organisation to take responsibility for the money on their behalf.
- The applicant must have, and enclose with the application, a set of audited or independently examined accounts for the latest year available
- The project should be for the benefit of people living or working in the Sevenoaks District.

**The application form should:**

- Identify how the application meets the scheme criteria
- Contain performance indicators by which the success of the project will be measured.
- Be targeted to the potential recipients. The degree of information required should be proportionate, reasonable and reflect how much money they are eligible to apply for.
- Identify if the applicant has applied to the Council before for funding or if they have an external bid outstanding. Identify how much they have applied for and when applicants are likely to know the outcome. Include details of any other funding applied for and whether bids have been successful.
- Make it clear that grants have to be paid back if the proposal does not go ahead and that if they do not notify the Council, this may jeopardise future applications.
- Make it clear at what stage the funding will be made available e.g. on receipt of invoices, 100% in advance, staged payment etc.
- Include a checklist for applicants to ensure everything has been filled in and all documents are enclosed etc.
- Include an outline of the project timetable.
- Identify whether the applicant group has policies which cover child protection/health and safety/equal opportunities etc.
- Identify if the organisation is working towards any form of accreditation.

**The application process;**

- Application forms must be accompanied by the scheme criteria guidelines for completing the application form and an explanation of the timescale, including deadlines, during which the application will be processed.
- Applicants need to be informed at the outset about the level and timing of monitoring, evaluation and annual reporting required
- Applications should be acknowledged within 10 days of receipt.
- A list must be kept of everyone who is sent a form so that reasons for not replying can be gained if necessary
- Applicants should be informed of the timescale for consideration and notification of decision at the outset.
- If the application has not been approved, reasons should be given.

### **Deadlines**

- Dates for consideration of applications need to be publicised and deadlines set for receipt of applications.
- No applications will be considered after closing dates.

### **Grants application appraisal**

- Grant appraisers should be trained.
- Appraisal must be against the given criteria and applicants must meet set criteria in order to receive the grant.
- The scheme/proposal must meet the main aim of the grant scheme.
- Applications should be assessed according to the extent to which the identified need is met. Applicants should therefore be asked to state the need.
- Audited accounts should be considered when the application is appraised.
- Applicants need to demonstrate financial need and financial viability.

### **Approval**

- All grant applications should receive a response indicating that the grant has been approved held over or refused
- Approval letters should indicate clearly whether there are any conditions attached to the grant.

### **Payment**

- Payment of money – timescale for payment should be included in the written notification of grant approval.
- Cheques should go out with a letter reiterating what the money will be spent on and the required monitoring of performance indicators. There should also be a receipt which the applicant signs, dates and sends back to confirm they have received the money and that it will be used for the purpose for which it was approved.
- As part of the monitoring/evaluation process, receipts to prove that the money has been spent on what it was intended for should be provided by the applicant where necessary. For example, where grants have been made for capital/equipment purchase. (*The financial threshold needs to be considered*).

### **Monitoring & Evaluation**

- Monitoring has to be relevant and targeted to the applicant group, degree of detail reflecting the size of grant.

- Monitoring – must relate to key outputs/targets/milestones which should be part of the original application. Monitoring should assess achievements against agreed outputs/targets.
- A progress report must be provided – frequency determined by the level of grant.
- Recipients of grants must keep a record of user numbers, who has benefited from the grant and any feedback from users.
- PIs should be part of target setting. This should be proportionate to the size of grant.
- How often and by whom they will be monitored must be specified.
- Schemes must be evaluated using the monitoring information provided.
- The applicant group should have client evaluation – satisfaction survey e.g. play scheme – how did the parents find it, did the children enjoy it etc. proportionate to the size of grant.

### **Promotion**

- Applicants need to make clear what publicity/promotion is being undertaken for the scheme/grant and must acknowledge the grant provided by the District Council in all publicity.

### **Review**

- The grant process itself must be reviewed internally at regular intervals, at least every 3 years to ensure the system is still effective. This includes review of application forms, criteria, reporting etc. with feedback from applicants.

### **General**

- There should be a SDC database which everyone can access which gives details of those groups who have applied for funding and the outcome.

**Sevenoaks District Council**  
**Community Grants Scheme 2016/17**  
**SCHEME GUIDELINES**

Please read the following Guidelines carefully before completing the application form. If you have any queries regarding the application process, please contact Simon Davies at Sevenoaks District Council, Argyle Road, Sevenoaks, Kent, TN13 1HG. Tel: 01732 227000.  
Email [grants@sevenoaks.gov.uk](mailto:grants@sevenoaks.gov.uk).

The Sevenoaks District Council Community Grant scheme exists to help voluntary organisations which provide services, activities or projects that benefit Sevenoaks District residents, focussing on those in greatest need.

In particular, the Council wishes to support services, activities or projects that are delivered with the help of volunteers and that support Sevenoaks District Community Plan priorities set out below:

Please note: We can only accept one application per organisation.

Please complete the application form electronically – we cannot accept hand-written applications.

## 1. WHAT ARE THE SCHEME'S PRIORITIES?

### **Volunteering:**

- Promote, encourage or support volunteers and volunteering as part of a project, service or activity.

### **Social Inclusion:**

- Improve opportunities for vulnerable or elderly people;
- Encourage community participation by excluded or vulnerable groups;
- Improve the wellbeing of local residents.

### **Community Safety:**

- Reduce crime or anti-social behaviour.

### **Information, Advice, Advocacy and Counselling:**

- Provide information, advice, advocacy or counselling to residents when they are in particular need.

**Young People:**

- Projects, services and activities that encourage participation in local communities or provide positive activities or opportunities for young people.

**Arts & Sports:**

- Funding for the Sevenoaks District Arts and Sports Councils to support arts and sports projects that contribute to the overall wellbeing of residents and encourage the inclusion of groups with particular needs.

## 2. WHO CAN APPLY?

You can apply if you deliver services to Sevenoaks District residents in two or more parishes and are one of the following:

- “Not for profit” registered charity
- Youth Organisation
- Voluntary Organisation
- Community Interest Company

If your organisation works with children, young people or vulnerable adults, you should have a Safeguarding Policy and staff and volunteers must have enhanced level Disclosure & Barring Service checks and appropriate training.

## 3. HOW MUCH AND WHAT CAN I APPLY FOR?

The minimum you can apply for is £100

The most we will award for any one application is £5,000

The grant can be spent on project costs such as support for volunteers, equipment or premises hire. In addition you can apply for core running costs that are commensurate with the project, service or activity applied for.

## 4. WHAT ARE THE MAIN CONDITIONS?

**By applying, you are confirming that you comply with the terms and conditions. The main conditions include:**

- Your organisation has a constitution;
- Your organisation has a bank account with at least two authorised signatories;
- Your organisation either has an equalities policy in place and is prepared to sign the Council's Equalities Statement;
- All appropriate legal agreements, insurances and processes needed to deliver the project are in place, including safeguarding arrangements for children and vulnerable adults;

- Any grant you are awarded will be used only for the project set out in your application and will be ring-fenced to help Sevenoaks District residents. It must not be used for any other purpose;
- You will be required to submit monitoring for your project with supporting evidence;
- All publicity materials and annual reports must acknowledge Sevenoaks District Council's support;
- Your organisation can only submit one application in any financial year;
- Any grant unspent at the year end will be refunded to Sevenoaks District Council.

## 5. WHAT WE WILL NOT FUND

### We will not fund the following:

- Projects, services or activities that serve only one Parish;
- Costs for projects, services or activities that your organisation is already delivering in the District as part of an existing contract or service level agreement with another funder;
- Costs for projects that have already started or been delivered;
- Projects where the beneficiaries are not Sevenoaks District residents;
- Private concerns operated as a business;
- Organisations seeking to add capital to their reserves;
- Local organisations seeking funding for a central HQ;
- Religious or political organisations;
- Individuals;
- Work that should be provided by statutory, educational, health organisations or social services;
- Schools or parent/teacher organisations.

**6. HOW WILL THE COUNCIL ASSESS YOUR PROJECT?**

**The appraisal process will look at:**

- Your eligibility to apply;
- The extent to which your project meets the Scheme's priorities;
- How many people will benefit from your project;
- The level of need for the project;
- The level of benefit to Sevenoaks District residents;
- The level of reserves held by your organisation.

**7. WHEN WILL YOU KNOW IF YOUR APPLICATION IS SUCCESSFUL?**

The deadline for submitting your completed application form is Friday 27th November 2015. Applications received after this date will not be considered.

During March, we will decide who will receive funding. We will write to you during April to let you know if your application has been successful.

If you require any assistance, please contact:

Simon Davies, Partnership and Projects Officer, on 01732 227000

Applications must be signed by the applicant on behalf of the organisation and returned by post to the address below:

**Community Grant Scheme, Communities & Business Team,  
Sevenoaks District Council, Council Offices, Argyle Road,  
Sevenoaks, Kent, TN13 1HG**

**Deadline for completed applications: 27th NOVEMBER 2015**

Community Grant Scheme - Schedule of Applications 2016/17

Ref No	Name of Organisation	Purpose			Grant app. 2016/17	Recommended allocations	Reason for refusal	Notes
			2014/15	2015/16				
3	North West Kent Volunteer Centre	Caring Communities through Volunteering - a) Befriending Scheme, b) Community Transport Scheme, c) Gardening Support Scheme, d) Providing aid to 200 local charities and volunteer-involving organisations	£4,500	£4,500	£5,000	£4,500		
4	Home-Start North West Kent	Support Home Visiting Family Support. To extend the family support project to cover the Sevenoaks area. Families will be supported by volunteers and be provided with information, advice and advocacy and be encouraged into community participation	No application	No application	£5,000	£0	3, 4	
7	MHR (Tunbridge Wells Mental Health Resource)	Reachout Youth. Offering free weekly peer support groups to young people who are struggling with emotional and mental health. The project will run for 36 weeks over term time for 1 year.	No application	No application	£5,073	£2,000		
8	Sevenoaks District Arts Council	Provide grants or underwriting to arts groups/societies across the whole Sevenoaks District	£4,250	£4,250	£5,000	£4,250		
9	Home Start South West Kent	Big Hopes Big Future. To fund a Family Support Worker to work in the Edenbridge area for 1 day per week for 6 months to introduce HomeStart to the area and set up the project.	No application	No application	£4,860	£0	3, 4	
11	Centra Care and Support	Keep Moving Forward Project. To put together a package of support for vulnerable women and children living in a refuge after fleeing domestic abuse.	No application	No application	£3,714	£0	7	

Ref No	Name of Organisation	Purpose			Grant app. 2016/17	Recommended allocations	Reason for refusal	Notes
			2014/15	2015/16				
21	West Kent Mind	Mental Health Community Champions. To fund the cost of training 16 SDC staff and 16 residents in accredited Mental Health First Aid to equip the District with a team of people who can deal with people experiencing mental health problems and raise awareness about better training	£4,200	£3,000	<b>£4,940</b>	£4,000		
30	Sevenoaks District Sports Council	Group coaching and/or training in all sports; Individual coaching; Organised coaching/training courses; Helping new clubs set up sports for young and disabled, Social sports for the older generation, Help all ages with disabled sports and coaching, Individual grants for talented sportsmen/women, boys/girls	£4,250	£4,250	<b>£5,000</b>	£4,250		

Ref No	Name of Organisation	Purpose			Grant app. 2016/17	Recommended allocations	Reason for refusal	Notes
			2014/15	2015/16				
44	Sevenoaks Counselling (District wide)	To pay for subsidised confidential counselling sessions. Sessions are open to everyone on an equal opportunities basis, with referrals from GO surgeries and CAB etc.	£600	£600	<b>£800</b>	£800		
58	CVSNWK	To provide support and infrastructure services to voluntary sector within North West Kent.	£900	£1,000	<b>£5,000</b>	£1,000		
66	Edenbridge Voluntary Transport Service	Contribution to cost of volunteer drivers' expenses and encouraging volunteering by potential new drivers and maintaining support for existing drivers.	£500	£500	<b>£500</b>	£500		
85	Imago	Volunteer Centre - £5,000, Infrastructure support - £ 3,000, Youth volunteering and services - £5,000, Dial2Drive - £ 5,000	£12,000	£12,000	<b>£18,000</b>	£12,000		
110	Sevenoaks Community First Responders	To kit out three new emergency responders	No application	No application	<b>£5,000</b>	£1,660		

Community Grant Scheme - Schedule of Applications 2016/17

Ref No	Name of Organisation	Purpose			Grant app. 2016/17	Recommended allocations	Reason for refusal	Notes
			2014/15	2015/16				
148	Sevenoaks Home Library Service	Annual running costs and maintenance of the library van	£100	£150	<b>£250</b>	£250		
196	Sevenoaks PHAB	Weekly sessions for adults who live in Sevenoaks District and have a learning and/or physical disability, offering a variety of activities inc. music, singing, drama etc	£400	£400	<b>£400</b>	£400		
206	Sevenoaks Volunteer Transport Group	To defray running costs of providing low cost transport for elderly, infirm and disabled residents to Sevenoaks Hospital, other hospitals and clinics and also organisations for disabled people.	£500	£500	<b>£500</b>	£500		
243	Hospice in the Weald	Contribution towards cost of modernising patient bedrooms and en-suite shower rooms	No application	No application	<b>£4,940</b>	£0	4	
264	West Kent Mediation	Continued provision of a free, restorative, impartial, confidential community mediation service for all individuals, families and groups living in Sevenoaks District. To part fund restorative conferencing service to resolve multi-party disputes within the community. To recruit and train new volunteers from SDC areas. Contribution to volunteers' expenses and hall hire costs for joint mediation meetings.	£5,000	£5,000	<b>£5,000</b>	£5,000		

Community Grant Scheme - Schedule of Applications 2016/17

Ref No	Name of Organisation	Purpose			Grant app. 2016/17	Recommended allocations	Reason for refusal	Notes
			2014/15	2015/16				
265	Ellenor	To fund fortnightly drop-ins and clinics to provide opportunity for patients to receive advice and support regarding symptom management, psychological and emotional support. To commence "Carers Cuppa" sessions at Swanley Link to provide an opportunity for carers to meet informally and offer peer support and signposting. To hold 6 week carers course in Swanley to equip carers with skills and confidence to care for loved ones.	No application	No application	£5,000	£2,000		
344	Kent Friendz (District-wide)	To provide a specialist club for 20 children with severe and complex disabilities, including multiple learning disabilities and physical disabilities. Each child will receive 2:1 support because of their needs. Experienced staff will have training in managing challenging behaviour. Activities will be tailored to each individual's needs with specialist equipment.	£1,000	£1,000	£2,000	£1,000		
394	BRIDGES	To replace outdated computer and office laptop. To contribute to cost of Forget-me-Not Dementia cafes, running fortnightly in Edenbridge and Tunbridge Wells. To provide 3 additional chairs suitable for elderly people.	£1,000	£1,000	£2,365	£1,000		
436	West Kent Extra	Contribution towards summer residential trip for vulnerable children aged 8-12 living in Sevenoaks District	£1,500	£1,000	£3,000	£1,250		

Ref No	Name of Organisation	Purpose			Grant app. 2016/17	Recommended allocations	Reason for refusal	Notes
			2014/15	2015/16				
439	Kenward Trust	To fund 5 days of Kenward Intervention Programme (KIP), aimed at young people aged 13 to 24 who are using substances and alcohol and causing anti-social behaviour.	No application	No application	<b>£2,000</b>	£1,000		
446	Domestic Abuse Volunteer Support Services	Grant towards core costs and volunteer expenses, providing vital support services for women and men experiencing domestic abuse, providing a cost effective helpline, face to face support, risk assessments to national standards, signposting, Support to Court project, help with paperwork, assisting with Sevenoaks One Stop Shop programme	£3,000	£3,000	<b>£5,000</b>	£3,580		

Community Grant Scheme - Schedule of Applications 2016/17

Ref No	Name of Organisation	Purpose			Grant app. 2016/17	Recommended allocations	Reason for refusal	Notes
			2014/15	2015/16				
455	Community Futures Kent	To produce a second, updated edition of the "accessible Information Standard Guide" which will enable organisations to produce easy read information to support compliance with the Accessible Information Standard coming into practice in 2016.	£1,300	£600	<b>£1,248.20</b>	£600		
462	Salus Group CIC	Safety in Action - West Kent. To support staging a 2 week event for 1,600 year 2 children from west Kent. All Sevenoaks District primary schools are invited to participate.	No application	£1,000	<b>£1,000</b>	£1,000		
464	Funding for All	Funding for All - Sevenoaks. Specialist mentoring of charities and community groups, assisting community groups through neighbourhood projects, funding bids etc, over and above the light touch approach of other infrastructure organisations.	No application	£0	<b>£4,767</b>	£0	3	
466	D'Vine Singers	To cover costs of running a singing for wellbeing group. To cover fees for professional group facilitators and hire of premises.	No application	No application	<b>£3,000</b>	£0	2, 4	
467	EDNA	A pilot scheme to deliver activities to older adults, vulnerable and elderly people to improve health and wellbeing.	No application	No application	<b>£2,000</b>	£0	7	
468	Advocacy for All	For an autism self-advocacy group to put together a film and presentation about people with high functioning autism/Aspergers syndrome.	No application	No application	<b>£4,575</b>	£2,250		

Ref No	Name of Organisation	Purpose			Grant app. 2016/17	Recommended allocations	Reason for refusal	Notes
			2014/15	2015/16				

TOTAL      TOTAL      £114,933      £54,790

**AVAILABLE FUNDING      £54,791**

- Refusal Reasons
- 1 The organisation's reserves are considered to be too high to enable a grant to be recommended
  - 2 The application has not demonstrated that the project for which funding is sought sufficiently meets the priorities of the grant scheme
  - 3 The available level of funding is not sufficient for the Council to be able to support this priority
  - 4 This service is primarily the responsibility of another agency
  - 5 This is an advice service that does not have CLS accreditation
  - 6 This application is for work taking place in a different financial year
  - 7 Application is ineligible under the Community Grant Guidelines
  - 8 This application cannot be supported as priority has been given to applications supporting a wide area of the District

**Economic & Community Development Advisory Committee Work Plan 2015/16 (as at 01/02/2016)**

11 February 2016	17 April 2016	Summer 2016	Autumn 2016
<p>Community Safety Strategic Assessment.</p> <p>Community Grant Scheme</p> <p>Dunton Green Project - Update</p>	<p>Draft Community Safety Plan 2016/17</p> <p>Youth</p> <p>West Kent Leader - Update</p> <p>Emergency Plan/Business Continuity</p> <p>Swanley Economic Development Strategy</p> <p>Economic Development Strategy Monitoring</p> <p>Hotel Study</p>		<p>Budget: Review of Service Dashboards and Service Change Impact Assessments (SCIAs)</p>

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